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| **Agenda Joint Health & Safety Committee** | | | |
| Date: \_June 09, 2015\_\_\_\_ Time: \_ 10:00-12:00 AM\_\_ Location: \_F-216 \_\_\_\_\_\_  Members:   |  |  | | --- | --- | | ❑ - Loïc B Boyer (Safety & Security)  ❑ - Julian Lebensold (VCTA)  ❑ - Angie Alberico (Human Resources)  ❑ - Evelynne Barten (VCSPA) | ❑ - Mireille Béland (Student Services)  ❑ - Susan Bissonnette (AVCP)  ❑ - Michael Sendbuehler (Academics)  ❑ - (VCSA) | | | | |
| Invitee(s): \_\_\_Joanie Robert\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Attached Documents: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Documents to bring: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| **Subjects** | | **Person Responsible** | **Time allotted** (estimate) |
| 1. Follow up : Minutes | | Joanie Robert |  |
| 1. Follow up: 2. Policies and Procedures – Hazardous Materials 3. – General Health and Safety Policy 4. – Asbestos Management Policy | | Joanie Robert |  |
| 1. Follow up: Guidelines- Student Pregnancy Accommodation | | Joanie Robert |  |
| Follow up: Bio-Safety | | Evelynne Barten |  |
| Policies and Procedure – Refusal to Work   * Lockout * Health and Safety Records Keeping * Confined and Restricted Spaces * Other upcoming Procedures | | Joanie Robert |  |
| 1. Guidelines - Risk Assessment 2. - Spill Response 3. - Incident Investigation   - Machine Safety  ( upcoming / under construction)  - Other upcoming procedures | | Joanie Robert |  |
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| **Don’t forget to prepare yourself for the meeting** | | | |
| Be aware and informed of the subjects in the agenda | Be ready to report on mandates that were assigned to you | Communicate with your colleagues the information from and to the committee | |