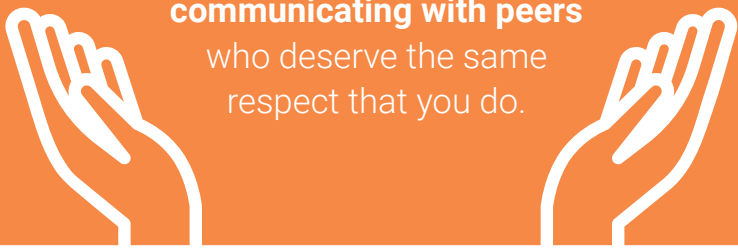


# SEVEN NETIQUETTE RULES

Net + Etiquette (*n.* code of polite behaviour in society or among a professional group)

## TREAT OTHERS with the RESPECT you wish to be given

You are  
communicating with peers  
who deserve the same  
respect that you do.



## FOCUS on the TOPIC, not the PERSON



If you disagree with someone, acknowledge the valid points they are making, then focus on why you disagree, respectfully offering a counter argument or offer suggestions for how they can improve their work. Don't make the discussion personal.

## SEARCH BEFORE YOU WRITE

To avoid repetition, ask these questions first:

- Has someone already made the same comment you are about to make?
- Has someone posed the same question?
- Has the conversation thread shifted focus?
- Is the information you need readily available elsewhere?



## WRITE CLEARLY & CONCISELY

Communicate your ideas as effectively as possible. Take a few moments to review what you have written before you post.



## Avoid emotionally charged language. When you are writing not speaking, YOUR AUDIENCE CAN'T HEAR YOUR TONE

And sometimes emoticons just don't do the job of conveying it.  
For the same reason, avoid all caps, so you don't come across as though you're yelling.



## STAY ON POINT



Post content that is **relevant** to the discussion. Don't share random content that you think is entertaining. Instead, respect your peers by **engaging with the topic** under discussion.



Don't write anything you would not want  
**PUBLICLY  
SHARED**



The Vanier OCSA Project

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