

Program and Registration Information Session

Academic Advising



AGENDA

- 1) What does it take to get a Diploma of Collegial Studies (DCS)?
- 2) Registration Information



WHAT DOES IT TAKE TO GET A DIPLOMA OF COLLEGIAL STUDIES (DCS)

- 1) Courses
- 2) English Exit Exam
- 3) Comprehensive Assessment



1. COURSES

- A. General Education courses
 - **B. Program Courses**



General Education Courses

- 4 English
- 2 French
- 3 Humanities
- 3 Physical Education
- 2 Complementary



English

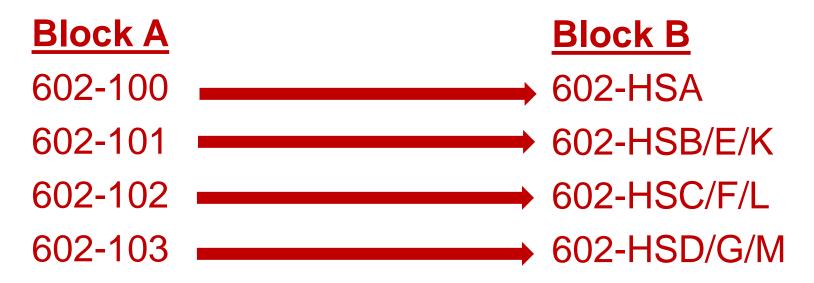
- Block A
 - 603-101-MA/B/C (Intro. to college English)

Must be done first

- 603-102-MQ (Literary Genres)
- 603-103-MQ (Literary Themes)
- Block B
 - 603-HSA/B/D/E (Program Related)



French



Block A courses must be done before Block B courses.

Mise a Niveau French courses: 602-011/005/009



Humanities

Block A

345-101-MQ (Knowledge)

345-102-MQ (World Views)

Block B

345-HSA/B/C/D (Program Related)

345-101 or 345-102 must be done before 345-HSA/B/C/D



Physical Education





Complementary Courses

- Students must take 2 complementary courses
- Complementary courses are taken from subject areas different from your program
- •To see which complementary courses you may take, please consult the <u>Registration Guide</u>.
- Students in Liberal Arts and Double DCS & French/English DCS programs do not take complementary courses.



1. COURSES

A. General Education courses

B. Program Courses



Pathways/Explorations **Passages Profiles**



PATHWAYS/EXPLORATIONS **PASSAGES PROFILE**

The Passages profile is intended for high school graduates whose academic record indicates a need for additional academic support. It is designed to teach students the necessary academic skills to succeed in college studies, strengthen their oral and written communication skills, and develop their self confidence and motivation. Students are encouraged to explore the available resources and to build a strong support network at Vanier College, as well as to choose a program that best suits their interests and abilities.

Students may take up to a maximum of seven courses. Credits earned for English, Humanities, French and Physical Education courses can be applied to all DEC programs.

COMPULSORY COURSES:

English 603-101 [according to placement]

College Preparation 360-100 * Science of Survival 109-HSA *

1 Social Science Introduction Course [selection varies by semester]

PLUS up to three additional courses may be chosen from the following:

Anthropology Cinema & Media Studies

Commerce

Computer Science [complementary only]

Economics

French [according to placement]

Geography

History

Humanities [345-101 or 345-102]

Modern Languages

Music [550] Philosophy

Photography/Theatre

Physical Education [109-101 or 109-102]

Political Science Psychology Religious Studies Sociology

Studio Arts & Art History

Theatre

^{*} course descriptions on reverse side



Pathways/Explorations Prerequisites Profiles



PATHWAYS/EXPLORATIONS PREREQUISITES PROFILE

The Prerequisites profile is a preparatory session for students who want to acquire mathematics and science prerequisites to apply for admission to a Science or a Career DEC program.

Students may take up to a maximum of seven courses. English, Humanities, French and Physical Education courses can be applied to all DEC programs.

COMPULSORY COURSES:

English

603-101 (according to placement)

Career Preparation

360-101

This course is designed to prepare students for the rigors of college education and to help students explore various academic and career options. You will also learn about the wide choice of college programs that are available, and start to think about a future career based on your skills, abilities, and values.

Course(s) from the list below that satisfy the prerequisite(s) of the program in which students have indicated on the SRAM application:

	982-003-50* (5 hours/week)	CEGEP equivalent to Science STE 404 or SE 402 (absolute prerequisite for Secondary 5 Chemistry and Physics)		
	201-016-50* (5 hours/week)	CEGEP equivalent to Math TS or SN 406	1	
	201-015-50* (6 hours/week)	CEGEP equivalent to Math TS or SN 506	1	
	202-001-50* (5 hours/week)	CEGEP equivalent to Chemistry 504	1	
	203-001-50* (5 hours/week)	CEGEP equivalent to Physics 504	1	

Students may register for additional courses chosen from:

French Humanities Physical Education Complementary (according to placement) 345-101 OR 345-102 109-101 OR 109-102

(refer to Registration Guide for selection)

* Students who have passed the equivalent High School course will be charged a fee. Please refer to the Course Schedule.



Explorations Transition



EXPLORATIONS TRANSITION

Explorations Transition is a preparatory session designed for students with previous CEGEP studies who wish to take mathematics and science prerequisites to apply for admission to a

Students must register for a minimum course load of 12 hours per week (180 hours per semester) but may take up to a maximum of 7 courses. English, Humanities, French and Physical Education courses can be applied to all DEC programs.

PREREQUISITE COURSES:

Science or a 3 year career/technology program.

Students will be preregistered in a course(s) from the list below that satisfy the prerequisite(s) of the program in which they have indicated on the SRAM application.

982-003-50* (5 hours/week)	CEGEP equivalent to Science STE 404 or SE 402 (absolute prerequisite for Secondary 5Chemistry and Physics)	
201-016-50* (5 hours/week)	CEGEP equivalent to Math TS or SN 406	1
201-015-50* (6 hours/week)	CEGEP equivalent to Math TS or SN 506	
202-001-50* (5 hours/week)	CEGEP equivalent to Chemistry 504	1
203-001-50* (5-hours/week)	CEGEP equivalent to Physics 504	_

Students may register for additional courses chosen from English, French, Humanities, Physical Education or Complementary courses (refer to the Registration Guide).

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Explorations 7



Explorations 7 081.17

"My program is not available in January"

This program is for students entering college in January but whose program of choice is not available until the fall semester. Since you have the necessary pre-requisites for your intended program, you are not permitted to take any math/science courses.

Students must register for a minimum course load of 12 hours per week (or 180 hours in a semester). Credits earned for English, Humanities, French and Physical Education can be applied to all DCS programs.

14 GENERAL EDUCATION COURSES: for all DCS programs. Duplicate course numbers are not permitted.

English – 603 (4 courses)	Humanities – 345 (3 courses)	French – 602 ★ (2 courses)	Physical Ed 109 (3 courses)	Complementary (2 courses)
1. <u>603-101 [</u> A]	1. <u>345-101 [</u> A]	1. <u>602-10□ [</u> A]	1. 109-101	1
2. <u>603-102</u> [A]	2. <u>345-102</u> [A]	2. <u>602-HS□ [</u> B]	2. 109-102	2
3. <u>603-103</u> [A]	3. <u>345-HS□ [</u> B]	French courses must be taken according to the assigned placement level. Must pass A block course before taking B block course.	3. <u>109-103</u>	
4. <u>603-HS□</u> [B]	Must pass 1 A block course before taking		109-101 & 109-102 may be taken in any order.	Refer to rules on categories and sets in
Must pass 603-101 first.	B block course.		109-103 must be taken last.	making complementary choices.

★ Students placed at the 602-100 level of French should take French in their first year.

In addition to passing the General Education courses above and all program courses, students must pass the ENGLISH EXIT EXAM and the COMPREHENSIVE ASSESSMENT.

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WHAT DOES IT TAKE TO GET A DCS?

- 1) Courses
- 2) English Exit Exam
 - 3) Comprehensive Assessment



ENGLISH EXIT EXAM

- Written 3 times a year
- May, August or December
- Students must have passed
 - ➤ 603-101,603-102, 603-103
 - > or 2 of the 3 and the 3rd one is in progress.



ENGLISH EXIT EXAM (Cont'd)

- Registration procedures are posted on Omnivox
- The Learning Centre can help you prepare for the English Exit Exam, Room B205



WHAT DOES IT TAKE TO GET A DCS?

- 1) Courses
- 2) English Exit Exam
- 3) Comprehensive Assessment



COMPREHENSIVE ASSESSMENT

- 1. Assignment, test, project or "stage" designed to determine whether a student has integrated all the learning objectives of their program.
- 2. Different programs use different methods of determining the CA
- 3. Must be passed



VARIA

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Typical Semester Course Load

Pre-university students: 7 courses

Career Technology students: 1-9 courses

Check your program grid for your semester course load



Course Load

- •Typical course load = recommended course load
- •Minimum course load = 4 courses or 12hrs/week
- •Call the Registration Help Line at 514-380-8783
- Winter Semester delete deadline: February 14, 2014



Deleted or failed courses

Students can make-up for deleted or failed courses by:

- Going to Summer School
- Registering for an Intersession course
- •Registering for an extra course Permission Required
- Staying for one or two additional semesters



Academic Standing & Advancement

Pre-university Programs:

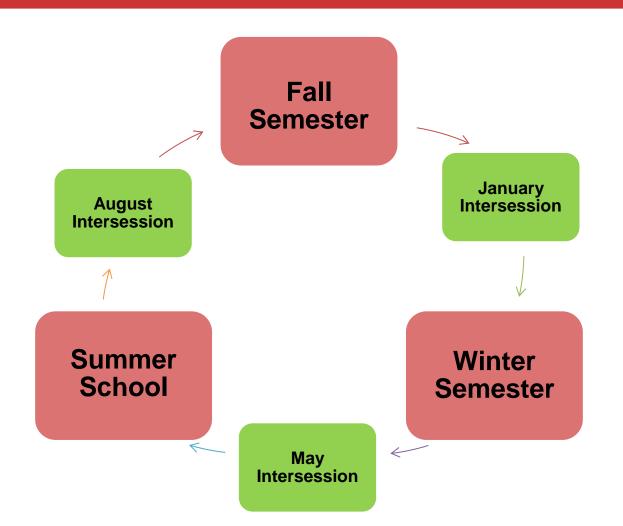
 Must pass a minimum of four courses and more than 50% of the courses in which they are registered.

Career Programs:

- Must pass more than 50% of the courses in which they are registered.
- Must pass more than 50% of the program courses in which they are registered.



School Year





Registration Periods

- Winter Semester
 - **➤ New & Returning students: January**
- Fall Semester
 - > Returning students: June
- Intersession Courses
 - > January Intersession: see Website & Omnivox in October
 - **≻May Intersession: January**
 - > August Intersession: June
- Summer School May



CEGEP Grading Scheme

- You will receive a percentage grade and an "R" score
- Your "R" score average is cumulative
- "R" score is used for university admission
- Your academic record is permanent



Student Identification Cards (I.D.)

- Available in the I.T. Centre ROOM D-301
- On the First Day of Classes
 - >weekdays from 10:00- 4:00 pm
- Bring your schedule or your fee payment receipt
- You must carry your valid Vanier I.D. card with you at all times



Stay Connected

- >Omnivox
 - >Mio
 - > Messages Intended For You
 - >Important Messages
- **≻Vanier Website**
 - **>**Announcements
 - >Current Students



First Day of School

Monday, January 20, 2014



Questions?

Contact Us

Room: A-201

Phone: 514-744-7500 ext. 7556

Fax: 514-744-7070

Email: advising@vaniercollege.qc.ca

Website: http://www.vaniercollege.qc.ca/advising/



Omnivox Registration System

A Guide to Online Course Registration



What you need to know to register

- Courses you need to take (program grid)
- Course schedule
- Omnivox System
 - English and French Placement
 - > How to register



Consulting the Course Schedule

- You can consult the <u>Course</u> <u>Schedule</u> to see which courses are being offered
- The Course Schedule is accessible on the Current Students web page under resources and "Course Schedule"





Consulting the Course Schedule (cont'd)

- The Course Schedule is organized in numeric order and by discipline
- It is a live schedule and updated frequently

Live Master Course Schedule.	
101 Biology	385 Political Science
109 Physical Education	387 Sociology
141 Respiratory Anesthesia Technology	401 Commerce
145 Animal Health / Environmental & Wildlife Mgmt.	410 Business Administration
180 Nursing	412 Micromedia
201 Mathematics	420 Computer Science
202 Chemistry	502 Cult.Currents/Portfolio/Lang.Studies
203 Physics	510 Studio Arts & Art History
221 Arch Tech/Building Systems	511 Studio Arts & Art History
243 Industrial Electronics/Computer & Digital	520 Photo/Theatre/Media Studies/Art Histor
247 Computer And Digital Systems	530 Cinema & Media Studies
300 Methodology/Integrative Project	550 Music
305 Universal Complementary	551 Music
320 Geography	560 Theatre
322 Early Childhood Education	602 French
330 History	603 English
340 Philosophy	607 Modern Languages - Spanish
345 Humanities	608 Modern Languages - Italian
350 Psychology	609 Modern Languages - German
351 Special Care Counselling	610 Modern Languages - Russian
360 Q.M./Study Skills/Lib. Arts Math	613 Modern Languages - Chinese
370 Religious Studies	982 Physical Science
381 Anthropology	EPR
383 Economics	



Consulting the Course Schedule (cont'd)

Consult the course Schedule:

- To see what courses are being offered
- To find a course description
- To check for Intensive and Intersession courses

	nedule fo	or H11 for: 345 - Humanities as of 4/		_	DNL	INE Cours	se
8	345-102-MQ	MAY INTERSESSION - FRAMING OUR WORLD: ART, DESIGN & CU	2.00	Jorgensen, Lisa		MORE Info	N-4
9	345-102-MQ	WORLD VIEWS & POPULAR MUSIC	2.00	Mittmannsgruber, Ingrid	Tue	8:30 - 11:30	A-3
10	345-102-MQ	WORLD VIEWS & CITY LIFE	2.00	Ouimet, Alex	Fri	8:30 - 11:30	N-5
11	345-102-MQ	REBELS & REFORMERS	2.00	Ghaly, Salwa William Shafik	Mon	13:00 - 16:00	N-3
12	345-102-MQ	ANIMALS: FROM DIVINE TO DOMESTIC	2.00	Das, Sheila Marie	Tue Fri	8:30 - 10:00 8:30 - 10:00	N-3 N-3
13	345-102-MQ	BEING CANADIAN	2.00	Matthews, Kim Christina Jerzykiewicz, Luke Wadim Matthews, Kim Christina Jerzykiewicz, Luke Wadim	Mon Mon Wed Wed	14:30 - 16:00 14:30 - 16:00 13:30 - 15:00 13:30 - 15:00	N-4 N-4 N-4
14	345-102-MQ	BEING CANADIAN	2.00	Matthews, Kim Christina Jerzykiewicz, Luke Wadim Matthews, Kim Christina Jerzykiewicz, Luke Wadim	Mon Mon Wed Wed	10:00 - 11:30 10:00 - 11:30 10:30 - 12:00 10:30 - 12:00	N-3 N-3 N-3 N-3
15	345-102-MQ	INTERSESSION - THE TECHNOLOGICAL WORLD	2.00	D'Andrea, David		MORE Info	D-5
16	345-102-MQ	GENDER & WORLD VIEWS	2.00	Chwojka, Caroline Véronique	Mon Thu	13:00 - 14:30 13:00 - 14:30	N-4 N-5
17	345-102-MQ	FOOD FIGHT: WORLD VIEWS ON FOOD PRO	2.00	Kathwaroon, Marguerite	Fri	8:30 - 11:30	N-5
							4



Omnivox System

- Enter your student identification number
- Enter your password
- Click on enter button

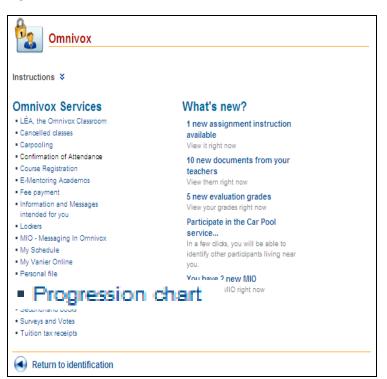






English Placement

Log into Omnivox/Mio and select Progression Chart to view your English placement.



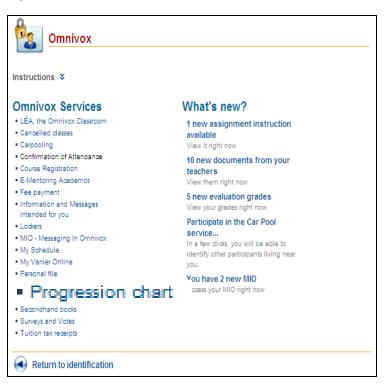
Check your <u>Progression Chart</u> to find the English course for which you need to register.

PROGRESSION CHART								
	Program Term Number							
Course category	1	2	3	4				
English	Completed 603-101-31 LITERATURE AND COMPOSITION Grade: 70 Fall 2008	Completed 603-103-28 THE VAMPIRE MYTH Grade: 73 Wint 2009 Prerequisites	To do 603-HSB-03 ENGLISH Prerequisites	In progress 603-102-04 RP cond. Literary Genres Remark:RP Wint 2012 Prerequisites				



French Placement

Log into Omnivox/Mio and select Progression Chart to view your French placement.

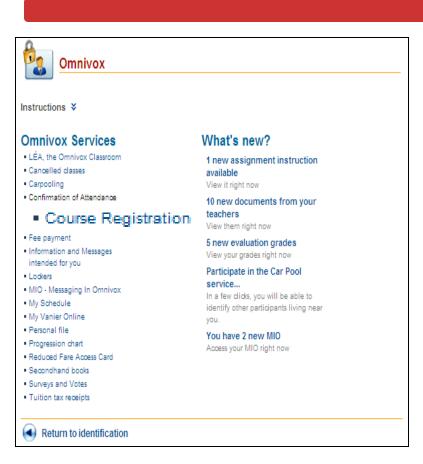


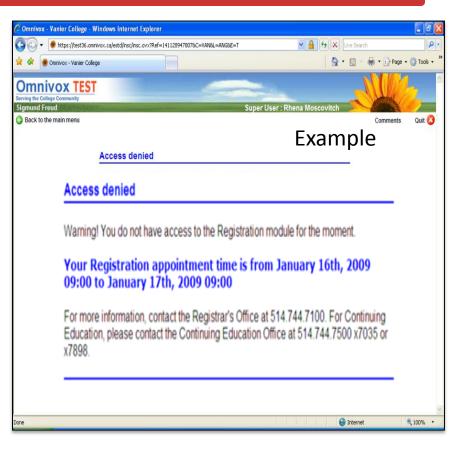
Check your <u>Progression Chart</u> to find the French course for which you need to register.

Complementary			To do Complementary
French	To do 602-100-MQ Langue française 1	To do 602-HSA-VA Langue française II	
Program courses 1	To do 322-101-VA Introd Early Childhood Educ	To do 322-102-VA Day Care Health, Safety Aid	To do 322-300-VA Fieldwork I



Course Registration

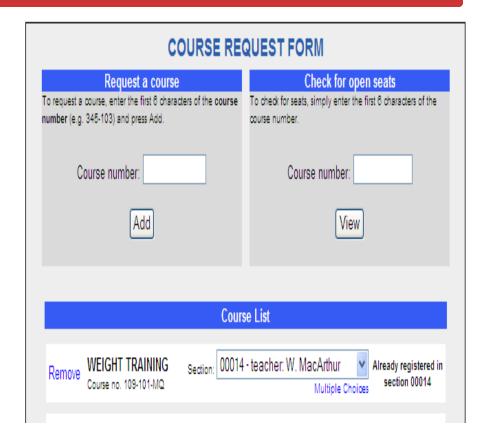






Building a Schedule

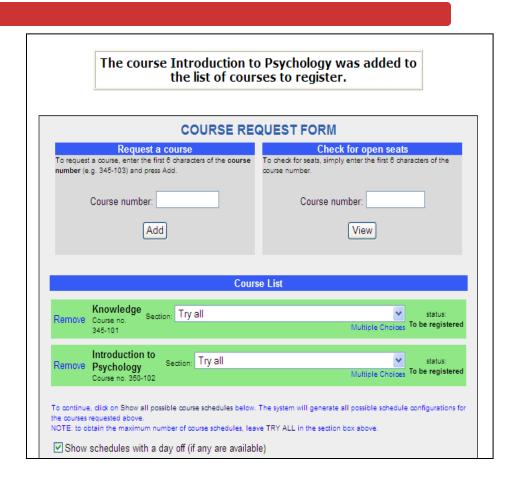
- Enter a course number to request a course and build a schedule.
- Course numbers consist of 6 characters (e.g. 345-101)
- Check your Progression
 Chart or your Program Grid
 to know which courses you
 need to take.
- You can check for open seats





Building a Schedule (cont'd)

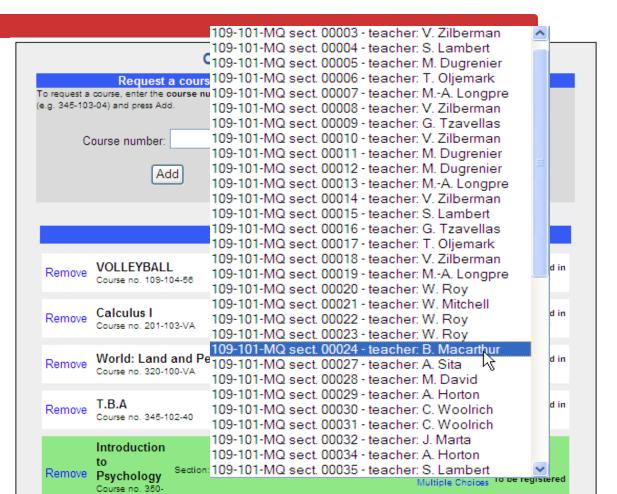
- After requesting a course you need to choose a section.
- To give yourself the most possible sections choose "Try All"
- You can ask Omnivox to search for schedules with a day off if any are available.





Building a Schedule (cont'd)

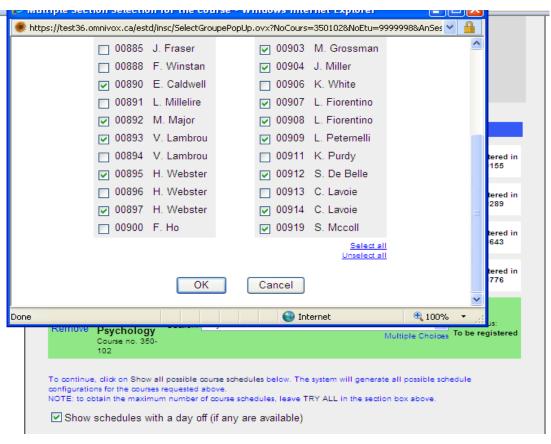
- You can also choose a specific section
- Searching by specific sections restricts your schedule options.





Building a Schedule (cont'd)

- Searching "Multiple Choices" allows you to select several sections.
- You can combine your search by selecting Multiple Choices along with specific sections.





Choosing a Schedule

- After adding some courses you can view your schedule.
- To view your schedule click on "Show all possible course schedules"





Choosing a Schedule (cont'd)

- Omnivox may give you several different schedules
- Choose your preferred schedule configuration

More than 25 available course schedule configurations

The system has detected that more than 25 schedule configurations with open seats exist for the course selection you've made. Only the 25 first configurations are shown below. To reduce the number of proposed schedule configurations, please return to the Course Request Form and select specific section numbers for some of your courses.

To continue, please select your preferred schedule configuration.

CONFIGURATION #1 - Click here to select this course schedule

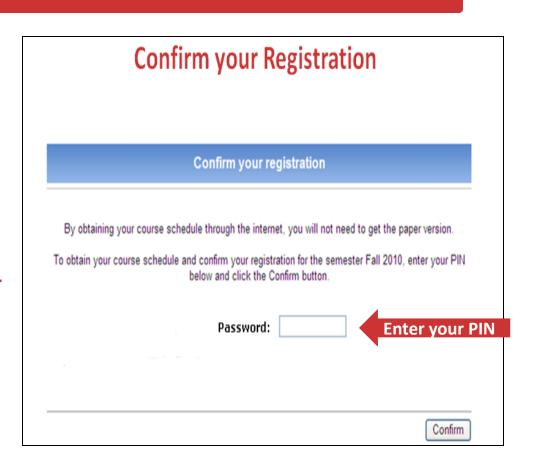
15:30

W	IGURA	TION	#1 -	Click	here t	o sele	ct this course schedule
		Mon	Tue	Wed	Thu	Fri	
	08:00			3			Legend
	08:30			3			1 201-103-VA - Calculus I
	09:00			3			gr. 00288 teacher: Gordon Craig
	09:30						2 320-100-VA - World: Land and People
	10:00		4			- 3	gr. 00643 teacher: M Mansour
	10:30		4			- 3	3 345-102-40 - T.B.A
	11:00		4			3	gr. 00776 teacher: Nathan Loewe
	11:30						4 350-102-VA - Introduction to Psychology
	12:00				- 1		gr. 00913 teacher: Jacqueline Mi
	12:30				- 1		•
	13:00	- 1	- 1		- 1	4	
	13:30	1	1		1	4	
	14:00	1	- 1			4	
	14:30		2		2		
	15:00		2		2		



Confirm your Registration

- You must confirm your registration to reserve a place in your courses.
- Confirm using your PIN
- You can confirm more than once and should do so
- After 20 minutes of inactivity the system will automatically log you out





Academic Rule Not Respected

- This warning will appear until you register for the recommended course load for the first semester.
- You are still able to process your registration and you will not lose your courses.

Academic rule not respected

You are under the minimum course load. Please add courses.

Here is your new course schedule, as of 2010-Jun-10 at 15:16

	Mon	Tue	Wed	Thu	Fri
08:00		1			Г
08:30		1			
09:00		1			
09:30		1	4		
10:00			4		
10:30			4		
11:00					
11:30					4
12:00		3		3	4
12:30		3		3	4
13:00		3		3	
13:30		3		3	
Annahaman dan bera					

Legend

- 1 109-101-MQ gr. 00008 FITNESS teacher: Victor Zilberman
- 2 330-910-VA gr. 00005 Western Civilization teacher, Richard
- 345-101-MQ gr. 00015 MEDICINE AND KNOWLEDGE teacher.

 Martha Bernstein
- 4 350-102-VA gr. 00023 Introduction to Psychology teacher: Marlene Grossman



Making changes as you go

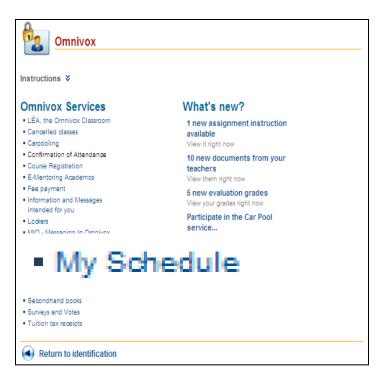
- You can add or drop courses anytime during your 18 hour appointment time.
- Red bar means you want to remove the course
- White bar means you are already registered in the course
- Green bar means you want to add a course



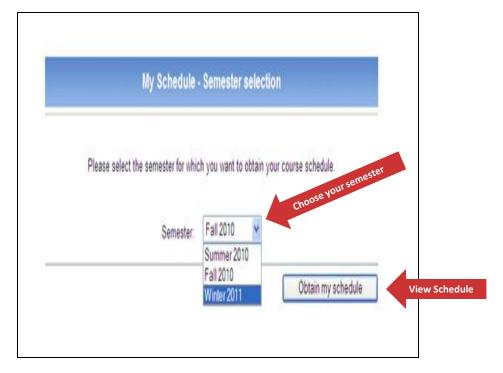


View and Print Schedule

- Return to the Omnivox Login page
- Select My Schedule



- Choose the semester
- Select "Obtain my schedule" to view and print your schedule





View and Print Schedule (cont'd)

	Mon	Tue	Wed	Thu	Fri
08:00		1			
08:30		1			
09:00		1			
09:30		1	4		
10:00			4		
10:30			4		
11:00					
11:30					4
12:00		2		2	4
12:30		2		2	4
13:00		2		2	
13:30		2		2	
14:00					
14:30					
15:00					
15:30					
16:00		3		3	
16:30		3		3	
17:00		3		3	
17:30					

1 FITNES

109-101-MQ gr.00008, teacher: Victor Zilberman Tue 08:00 - 10:00, classroom G-201

2 MEDICINE AND KNOV/LEDGE

345-101-MQ gr.00015, teacher: Martha Bernstein Tue 12:00 - 14:00, classroom N-531 Thu 12:00 - 14:00, classroom N-531

3 Western Civilization

330-910-VA gr.00005, teacher: Richard Basclano Tue 16:00 - 17:30, classroom N-562

4 Introduction to Psychology

Thu 16:00 - 17:30, classroom N-562

350-102-VA gr.00023, teacher: Marlene Grossman Wed 09:30 - 11:00, classroom D-544 Fri 11:30 - 13:00, classroom D-544

2 different versions are available

	Monday	Tuesday	Wednesday	Thursday	Friday
08:00					
08:30					
08:30					
00.00		FITNESS			
09:00		109-101-MQ gr.00008			
09:00		Classroom G-201			
09:30		Victor Zilberman			
09:30					
09:30					
10:00					
10:00			Introduction to Psyc 350-102-VA gr.00023		
			Classroom D-544		
10:30			Marlene Grossman		
10:30					
11:00					
11:00					
11:30					
11:30					
12:00					
12:00					Introduction to Ps
					350-102-VA gr.000 Classroom D-544
12:30					Marlene Grossma
12:30		MEDICINE AND		MEDICINE AND	
13:00		KNOWLED		KNOWLED	
13:00		345-101-MQ gr.00015		345-101-MQ gr.00015	
15.00		Classroom N-531 Martha Bernstein		Classroom N-531 Martha Bernstein	
13:30		marina penisiem		warina penistelli	
13:30					
44.00					
14:00					

Course Schedule



WHAT IF I NEED HELP?

- Use the online Registration Guide available at: http://www.vaniercollege.qc.ca/registration-guide/
- Call the helpline at 514-380-8783 (TRUE)
- The helpline is available from 8:30- 4:30 and is active only during the registration period



Additional Fees

- Intensive or Inter-session courses may have additional fees
- You can pay additional fees:
 - **➢On your Omnivox Account**
 - **>On the Omnivox Kiosk (1st floor F Bldg)**
 - For other payment methods go to Fee Payment website at: http://www.vaniercollege.qc.ca/fee-payment/



Questions?

Contact Us

Room: A-201

Phone: 514-744-7500 ext. 7556

Fax: 514-744-7070

Email: advising@vaniercollege.qc.ca

Website: http://www.vaniercollege.qc.ca/advising/



Good Luck!

We wish you success in your studies