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| **Agenda Joint Health & Safety Committee** | | | | |
| Date: \_April 29, 2015\_\_\_\_ Time: \_ 10:00-12:00 AM\_\_ Location: \_F-224 B\_\_\_\_\_\_  Members:   |  |  | | --- | --- | | ❑ - Loïc B Boyer (Safety & Security)  ❑ - Julian Lebensold (VCTA)  ❑ - Angie Alberico (Human Resources)  ❑ - Evelynne Barten (VCSPA) | ❑ - Mireille Béland (Student Services)  ❑ - Ginny Iaboni (AVCP)  ❑ - Michael Sendbuehler (Academics)  ❑ - Andrew Liberio (VCSA) | | | | | |
| Invitee(s): \_\_\_Joanie Robert\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Attached Documents: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Documents to bring: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | |
| **Subjects** | | **Person Responsible** | | **Time allotted** (estimate) |
| 1. Follow up : Minutes | | Joanie Robert | |  |
| 1. Follow up: Bio Safety manual | | Joanie Robert | |  |
| 1. Follow up: Action Plan | | Joanie Robert | |  |
| 1. Follow up: 2. Policies and Procedures – Hazardous Materials 3. – General Health and Safety Policy | | Joanie Robert | |  |
| 1. Follow up: Implementation plan for Societe Logique Report | | Julian Lebensold | |  |
| 1. Follow up: Ergonomics project update | | Joanie Robert | |  |
| 1. Follow up: Fire Wardens | | Joanie Robert | |  |
| 1. Follow up: Safe Pregnancy ( students/staff members) | | Joanie Robert | |  |
| Padlocking/ lockout | | Joanie Robert | |  |
| ECE stages Ergonomic pilot | | Joanie Robert | |  |
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| **Don’t forget to prepare yourself for the meeting** | | | | |
| Be aware and informed of the subjects in the agenda | Be ready to report on mandates that were assigned to you | | Communicate with your colleagues the information from and to the committee | |