



# VANIER

CÉGEP / COLLEGE

## Annual Report 2009–2010



VANIER COLLEGE  
Annual Report 2009 - 2010

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## Opening Remarks

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Responding to the present, developing a vision for the future and creating rich opportunities for its students were the hallmarks of 2009-2010 at Vanier College.

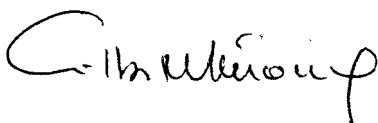
Faced with the threat of the H1N1 Flu pandemic, Vanier College led the way among Cegeps in its response to the crisis by promptly setting up emergency procedures, creating an H1N1 webpage, publishing frequent updates and information bulletins for students and staff, and installing sanitation equipment throughout the college to minimize infection.

Girding to face the challenges of the future and develop exciting opportunities for the College, Vanier launched *Dialogue for Development*, a community initiative covering, applied research, staff and student mobility, international education, a corporate training centre, Laurentian projects, Continuing Education and Adult learning, as well as other areas ripe for development.

Ever mindful of creating activities that strengthen and enhance student learning, Vanier College initiated several important events in 2009-2010.

In March 2010, Vanier College held its first Annual Science Week. The highly successful week-long series of lectures, presentations, and exhibitions on science and technology was the culminating point of a year marked by a number of science initiatives. In Autumn 2009, Vanier opened a new, cutting edge, Organic Chemistry lab, as well as renovated and refurbished Physics and Biology labs. The Autumn semester was punctuated by a Science Lecture series and the Winter one by a “Discover Careers in Science” Lecture Series. Then capping off Vanier’s achievements in science was the certification it received from the Natural Sciences and Engineering Research Council which supports research in science and technology.

To address the challenges facing nurses in a global community, the Vanier College Department of Nursing and the Vanier College International Education Office hosted *Cultural Competence and Nursing Education in the Global Community* in April, 2010. As the demographics of Canada become more diverse, educational institutions such as Vanier must reach beyond their borders to provide learning experiences for their students. This Nursing Conference, which was attended by close to 400 students and nursing professionals, brought together experts from Canada and Africa who explored the challenges of nursing around the world, and laid the foundation for future nursing student exchanges in Malawi.



Gilbert Héroux, Director General



Réal Thibault, Chairperson Board of Directors

## Mission Statement

Vanier is a publicly-funded English language CEGEP which strives to educate its students as individuals and to prepare them to participate fully in Quebec, Canada and the world.

**Our mission is to make pre-university, professional and technological education accessible while maintaining the highest possible standards of teaching and learning.**

### To achieve this we are committed to:

- PROVIDING** our students with a welcoming and caring learning environment
- HELPING** each student to identify and attain individual academic, career and personal goals
- STIMULATING** our student's curiosity and appreciation of knowledge, beauty and life-long learning
- PRESENTING** each student with a challenge while providing the pedagogical and student support systems necessary to meet that challenge
- FOSTERING** appreciation and respect for the rich cultural and ethnic diversity of our students and staff
- DEVELOPING** our students' sense of their civic, social and environmental responsibilities at both the local and global levels
- ENCOURAGING** all individuals and groups to participate fully in college life and to learn about and value each other
- PROMOTING** the dedication, mutual cooperation and continuous professional growth of our faculty, staff and administrators in order to enrich the learning environment
- WELCOMING** the participation and support of members of the surrounding communities in our activities and programs

## 2009 – 2010 Student Numbers: Enrollment

DAY DIVISION		Summer 2009	Autumn 2009	Winter 2010	Annual Enrollment (Averaged)	
Communications: Art, Media, Theatre			331	329	330	
Computer Science and Mathematics			33	29	31	
Explorations 1			0	29	15	
Explorations 2			53	0	27	
Explorations 3/5			151	97	124	
Explorations 6			33	0	17	
Explorations 7			0	45	23	
Health Science/Health Science Honours Major			472	466	469	
International Baccalaureate			19	15	17	
Liberal Arts			53	45	49	
Modern Languages			102	100	101	
Modified Science			45	0	23	
Music			167	144	156	
Pure and Applied Science/ Pure and Applied Sc Honours/Math/Physics Engineering Major			294	262	278	
Science Access			15	0	8	
Science and Music			30	28	29	
Social Science/Commerce/Honours/Majors			2850	2726	2788	
<b>Sub-Total Pre-University</b>			<b>4648</b>	<b>4315</b>	<b>4485</b>	
Accounting and Management Technology			130	122	126	
Animal Health Technology			109	106	108	
Architectural Technology			160	138	149	
Building Systems Engineering Technology			75	74	75	
Business Management (Marketing)			148	83	116	
Computer Science Technology			128	127	128	
Computerized Systems Technology			42	37	40	
Early Childhood Education			139	129	134	
Environmental and Wildlife Management			58	59	59	
Industrial Electronics			46	54	50	
Nursing/Extended Nursing			220	210	215	
Office Systems Technology: Micropublishing and Hypermedia			79	60	70	
Professional Music and Song Techniques			–	–	–	
Respiratory and Anaesthesia			102	91	97	
Special Care Counselling			220	186	203	
<b>Sub-Total Technologies</b>			<b>1656</b>	<b>1476</b>	<b>1570</b>	
Total Pre-U & Technologies			6304	5791	6048	
Less F.T.E. Compensation			28	57	43	
<b>Full Time Equivalent</b>			<b>6276</b>	<b>5734</b>	<b>6005</b>	
CONTINUING EDUCATION		Summer	Autumn	Winter	Spring	Annual Enrollment
Credit Courses	1640	1347	1488	N/A	1492	
Non-Credit Lifeskills Courses	N/A	789	676	N/A	733	
LANGUAGE SCHOOL		Summer	Autumn	Winter	Spring	Annual Enrollment
Non-Credit Courses	296	304	210	170	245	

## 2009 – 2010 Student Numbers: Graduation

### DIPLOMA (DEC) PROGRAMS

Communications: Art, Media, Theatre	69
Computer Science and Mathematics	6
International Baccalaureate	9
Liberal Arts	18
Modern Languages	27
Music	40
Science	303
Social Science	712

**Sub-Total Pre-University 1184**

Accounting and Management Technology	19
Animal Health Technology	17
Architectural Technology	21
Building Systems Technology	16
Business Management (Marketing)	14
Computer and Digital Systems	11
Computer Science Technology	20
Early Childhood Education	20
Environmental and Wildlife Management	8
Industrial Electronics	12
Nursing	45
Office Systems Technology: Micropublishing and Hypermedia	14
Professional Music and Song Techniques	17
Respiratory and Anaesthesia	23
Special Care Counselling	29

**Sub-Total Technologies 286**

### ATTESTATIONS (AEC) PROGRAMS

Accounting	15
Agent Broker in Insurance	7
Audio Recording Technology	9
Computer-Assisted Drafting	12
Computerized Financial Management	8
Damage Insurance	32
Early Childhood Education	152
Management	5
Skills for the Administrative Assistant	8
Software Applications Specialist	8
Web and Database Programming	21

**TOTAL 277**

## Strategic Plan – Focussing on Student Success

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Vanier will foster throughout the college community a commitment to a student-centered College

Vanier will strive to ensure that students are adequately prepared for their program of study

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### **Academic Success Projects**

The Academic Dean's Office approved support of 34 Academic Success Grants and 16 Student Success Grants distributed among 24 programs/departments.

### **Sampling of Student Centered Community activities**

- Science Lecture Series, Autumn Semester
- Discover Careers in Science Lecture Series, Winter Semester
- 1st Annual Science Week (including local *Science en tournée*), March 22 – 26, 2010
- Science and Technology Fair, March 3, 2010
- B-305 Gallery Student Exhibitions throughout both Semesters
- International Women's Week "Take a Look at Us Now", March 2 – 6, 2009
- Social Science Festival "Thinking Outside the Box: Economic Innovation, Environmental Sustainability and Social Justice", October 19 – 23, 2009
- Music Department Weekly concerts and End of Semester Concerts (Choral, Concert and Big Bands) Autumn and Winter Semesters
- Music Department: Big Band Benefit Concert: Dedicated to Vic Vogel, May 10, 2010
- Music Department: 3 Big Band Concert involving big bands of Vanier College, St. Thomas High School and Université de Montreal, October 14, 2009
- Vanier College Kleinmann Family Foundation Symposium on the Holocaust and Genocide "Overcoming Fear of the Other", April 12 – 16, 2010
- Black History Month, February 1 – 26, 2010
- International Development Week "Development Alternatives in a Fragile World", February 8 – 12, 2010
- International Education Celebration, April 8, 2010
- Nursing Department: Health Promotion Fair March 10, 2010
- Nursing Department: Nursing Conference: "Cultural Competence and Nursing Education in the Global Community", April 30, 2010
- Business Administration: Vanier College BDC Case Challenge, February 13 – 14, 2010
- Business Administration: Cheetah's Den Business Pitch Competition, April 14, 2010
- MicroMedia Vernissage, May 13, 2010
- Career Fairs (Summer Jobs, Specialized: Animal Health, Nursing)
- Depression Screening Day, October 7, 2009
- Suicide Prevention Week, February 22 – 26, 2010
- Earth Day, April 20, 2010
- Nite of Nations, April 30, 2010
- Student Awards Ceremony, May 3, 2010
- Athletic Awards Banquet, May 7, 2010
- Graduation Ceremony June 20, 2010
- International Baccalaureate Graduation Ceremony, October 30, 2009
  
- Open House, October 18, 2009
- Careers@VanierCollege, April 14, 2010
- Information Evening, February 2, 2010

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Vanier will provide high quality education that meets ever-changing needs of our students and society

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## **EXTERNAL AGENCY EVALUATIONS/ ACCREDITATIONS**

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- Visit of the CEEC (Commission d'évaluation de l'enseignement collégial) in February 2010 to evaluate the implementation of IPESA (Institutional Policy on the Evaluation of Student Achievement)
- Animal Health Technology (3-year Technology Diploma Program) Probationary Accreditation from the Canadian Veterinary Medicine Association (CVMA) extended to June 2011

## **ADVANCED STANDING PARTNERSHIPS**

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- Partnership between Cape Breton University and Vanier College

## **ACADEMIC PROGRAMS**

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### **New Programs**

- Social Science Major in Black Studies (2-year Pre-University Diploma Program, implemented Winter 2010)

### **Programs in Development**

- Immigration Consulting Attestation (Continuing Education partnership with Cégep de St-Laurent and the Canadian Society of Immigration Consultants)
- Sterilization Techniques Attestation (Continuing Education partnership with Cégep de St-Laurent)

### **Revitalized Programs**

- Slavic Studies Major (non-application College Major)

### **Programs Withdrawn**

- Social Science Major in Green Studies (2-year Pre-University Diploma Program, as of Autumn 2010)
- International Baccalaureate Science Program (2-year Pre-University Diploma Program, as of Autumn 2010)
- Modified Science (non-application profile of the 2-year Pre-university Science Diploma Program, as of Autumn 2010)

## **PROGRAM EVALUATIONS**

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### **Completed and Received**

- International Baccalaureate Program (2-year Pre-University Diploma/I.B. Program)
- Business Administration Program (3-year Technology Diploma Program)

### **In Process**

- Social Science Program (2-year Pre-University Diploma Program)

## **PROGRAM REVISIONS**

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### **Approved For Future Implementation**

- Computer Science and Mathematics (2-year Pre-University Diploma Program Grid Change)
- Computer Science Technology (3-year Technology Diploma Program)
- Explorations (Preparatory Sessions re-organized into three Explorations/Pathfinder Sessions: Passages, Transition and Prerequisites)

## **NEW COURSES APPROVED**

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- Development Economics
- Sociology of Youth Culture
- Sociology of Music
- History of Africa
- History of Latin America
- Psychology of Animals
- The Social Construction of Race
- Ecotoxicology

## **GOVERNANCE PROTOCOLS**

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### **New Policies**

- Research Ethics Committee Policy
- Research Integrity Policy

### **Revised Policies**

- Ethics Guidelines for Research Involving Human Subjects
- Giving Students Indication of Standing at Mid-point of Semester Policy
- Information Technology Policy
- Student Misconduct in the Classroom Policy
- Vanier Animal Care Committee: Terms of Reference and Animal Use Protocol

**Temporary Revision of Policies**

- Interim Policy for Missed Tests and Assignments (re H1N1 pandemic)
- Modification of Institutional Policy on the Evaluation of Student Achievement (IPESA) in response to H1N1 pandemic

**Interpretive Bulletins**

- Pandemic Interpretation Sick Leave
- Pandemic Interpretation Preventive Pregnancy Leave
- Protocol for Vanier College Personnel: International Projects

**PEDAGOGICAL DEVELOPMENT**

Among the pedagogical development activities aimed at increasing knowledge, developing skills, or enhancing classroom pedagogy were:

- English Department Mini-Conferences at the beginning of both semesters to prepare for the new academic year.
- Workshop for Physics teachers to review teaching practices.
- Bird Banding Workshop for Environmental and Wildlife Management teachers.
- Participation in the Colloque des enseignants de FSL au collégial by French Dept. teachers.
- Early Childhood Education Annual Fieldwork Agency meeting.
- Additional workshops on classroom management, student motivation, and information technology in the classroom, and Teacher orientation sessions.
- Continued participation in the PERFORMA Master Teacher Program, including one Vanier graduate of the program. Vanier College hosted two courses: Psychology of Learning for the College Classroom; and Instructional Strategies for the College Classroom.
- Pedagogical Day was held on November 3, 2009. The keynote address, "The Sexual Paradox," was delivered by psychologist and journalist Susan Pinker.

**RESEARCH****Projects**

- Scaling-up Socio-Technological Pedagogies by Elizabeth S. Charles (Dawson College), Steve Rosenfield & Helena Dedic (Vanier College). PAREA (Programme d'aide à la recherche sur l'enseignement et l'apprentissage) Grant (Ongoing).
- Factors Promoting the Effective Integration and Professional Development of New Teachers by Academic Departments. Marilyn Caplan, Joanne Ellis & Kimberley Muncey. PAREA (Programme d'aide à la recherche sur l'enseignement et l'apprentissage) Grant : 2006-2009 (Final Report - completed).
- Attracting and Retaining Science Students. Ivan Ivanov (Vanier College), Helena Dedic (Vanier College), Steven Rosenfield (Vanier College), Eva Rosenfield (Champlain College), Murray Bronet (John Abbott) & Joel Trudeau (Dawson College). PAREA (Programme d'aide à la recherche sur l'enseignement et l'apprentissage) Grant : 2007-2009 (Final Report - completed).
- The Design and Evaluation of Technology-based Learning Environments. Helena Dedic & Steven Rosenfield. Fonds québécois de recherche sur la société et la culture. Funding to Concordia University 2005-2009 (Renewed and Ongoing).
- The Parisian schola cantorum from 1894 to 1914: school for modern needs. Catrina Flint. Social Sciences and Humanities Research Council International Opportunities Fund 2008: 2007-2009 (Completed).

**Certifications**

- Official certification received from NSERC (Natural Sciences and Engineering Research Council of Canada)

## 2009-2010 SCHOLARSHIPS AND PRIZES

### **INCOMING STUDENT ACADEMIC PERFORMANCE**

Fifty seven Entrance Scholarships were awarded in Autumn 2009

### **CURRENT STUDENT ACADEMIC PERFORMANCE Dean's Honour Roll (Semester 90% or better average)**

Autumn 2009: 138  
Winter 2010: 134

### **Honour List (Semester 85% to 89.95%)**

Autumn 2009: 372  
Winter 2010: 350

### **Academic All-Stars**

A total of 30 student-athletes were recognized in the various leagues as academic all-stars.

### **GRADUATING STUDENTS' ACADEMIC PERFORMANCE**

**Dean's Honour Roll (Cumulative  
90% or better average):**  
27 graduating students

**Honour List (Cumulative Semes-  
ter 85% to 89.95% average):**  
137 graduating students

**The John Economides Vanier  
College Foundation Scholarship**  
Sarah Lone (Social Science  
Green Studies Major)

**The Governor General Academic  
Excellence Medal**  
Sarah Lone (Social Science  
Green Studies Major)

**Vanier College Foundation  
Careers and Technical Programs  
Scholar**  
Tawsif Akhter Mahmood  
(Accounting and Management  
Technology)

**Vanier College Foundation Con-  
tinuing Education Attestation  
Program Scholar**  
José Luis Joya (Accounting)

**Vanier College Foundation Pre-  
University Diploma Program Arts  
Scholar**  
Liberia Marsala (Commerce)

**Vanier College Foundation Pre-  
University Diploma Program  
Science Scholar**  
Kin Man Pun (Health Science)

**2009-2010 Valedictorian**  
Sarah Lone (Social Science  
Green Studies Major)

### **Vanier Important Person (Ian MacArthur) Prize**

Liane Baily (Health Science)  
Michael Norman (Social Science  
Psychology Major)

### **Loran Award**

Sarah Lone (Social Science  
Green Studies Major)

### **Le regroupement des fondations collégiales de Montréal (RFCM) Award**

Kavi Velauthapillai (Honours  
Health Science)  
Bijoya Milli Nath-Chowdhury  
(Architectural Technology)  
Reina Avelino (AEC Damage  
Insurance)

### **Le regroupement des fondations collégiales de Montréal (RFCM) Coup de Coeur Scholarship**

Kavi Velauthapillai (Honours  
Health Science)

### **STUDENT COMPETITION WINNERS**

**Hats Off to You - Chapeaux les filles**  
Carolyn Coulthrust (Architectural  
Technology)

### **2010 Bell Regional Science Fair Gold Medal**

Santiago Paiva (Pure and Ap-  
plied Science)

### **Concordia Young Innovators Award of Excellence and Award for Outstanding Achievement in Computer Science & Software Engineering**

Santiago Paiva (Pure and Ap-  
plied Science)

### **Vanier College BDC Case Chal- lenge Scotia Bank Award Win- ners:**

Neha Arora, Julie Carbone, Pat-  
rick Bischoff, Alternate/assistant  
coach: Wilson Li (all Business  
Management (Marketing))

### **Dawson Case Challenge – Fi- nance Section Gold Medal Winners:**

Travis Wood, Ewart Patterson  
and Tawsif Mahmood (all Ac-  
counting and Management  
Technology)

### **Dawson Case Challenge – Marketing Section Silver Medal Winners:**

Claudia Gavrioloia, Meagan  
Gnap and Patrick Bischoff (all  
Business Management (Marketing))

### **Canadian Robotics Challenge Third Place Overall**

Vanier Robotics Team

### **ATHLETIC ACCOMPLISHMENTS FOOTBALL**

#### **Fédération Québécoise du Sport Étudiant (FQSE)**

#### **League MVP and Offensive Player MVP**

Jeremi Roch (Commerce)

#### **Defensive Player MVP**

Byron Archambault  
(Social Science)

#### **Academic Achievement Award:**

James Sifakis (Commerce)

### **WOMEN'S BASKETBALL**

Provincial Bronze Medalists

### **CCAA Academic All-Canadian**

Mathilde Larochelle  
(Social Science)

### **WOMEN'S SOCCER**

Division Champions  
Ethics Award

### **2009-2010 LEAGUE ALL-STARS**

#### **Rugby (A)**

Ian Carvalho (Health Science),  
Laura Pollice (Commerce)

#### **Tennis (AA)**

Stefan Luca (Commerce),  
Alex Polifroni (Commerce)

#### **Soccer (AA)**

Karina Elali (Social Science),  
Vanessa Miniaci (Commerce)

#### **Basketball (AAA)**

Mathilde Larochelle (Social Sci-  
ence), Natasha Raposo (Social  
Science), Kareem Jackson  
(Social Science), Lenny Austin  
(Social Science)

#### **Football (AAA)**

Byron Archambault (Social  
Science), Julian Bailey (Social  
Science), Jean-Samuel Blanc  
(Social Science), Michael Har-  
rington (Social Science), Jérémi  
Roch (Commerce), Alexandre  
Lefebvre-Tardif (Social Science),  
Anthony Thompson  
(Social Science)

#### **Soccer (AAA)**

Michael Tasso (Social Science)

## Strategic Plan 2008-2013 – Making the Best Use of our Resources

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Vanier will determine an appropriate size, balance and range of programs based on continuous monitoring of student and societal needs while considering our resources and our mandate as a publicly funded Cegep.

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### **PARTNERSHIP AND COMMUNITY ACTIVITIES**

- Organizational Plan for Vocational Technical Training in English with English School Boards and other cégeps
- Tri-cégep partnerships (Vanier College, Cegep de St-Laurent, Collège de Bois-de-Boulogne) and Université de Montréal, on Science Projects
- Partnership Agreement between Vanier College and Sir Wilfrid Laurier School Board
- Continuing Education Partnership Projects with Cégep de Saint-Laurent – PLAR/RAC
- Continuing Education Partnership Projects with Cégep de Saint-Laurent – Canadian Society of Immigration
- Official incorporation of the Vanier College Alumni Association
- Language School Partnership with Commission Scolaire Marguerite-Bourgeoys to jointly market full-time course offerings

### **RECRUITMENT AND PROSPECTIVE STUDENT CONTACT ACTIVITIES**

- Over 80 high school recruitment visits to English and French schools in the greater Montreal area and off-island
- Attendance at Career Fairs organized by school boards and outside groups
- Initiated “House Calls” program whereby teachers representing a single program are sent to meet groups of students in their schools
- Continuation of Careers and Technical Programs radio and magazine branding campaign
- Focused recruitment plan for new Black Studies Major

Vanier will create an employee enhancement initiative to recruit, retain, and develop and value employees at all levels and in all areas, including Continuing Education.

## HUMAN RESOURCES 2009-2010

REGULAR STAFF 2009 - 2010	Total	Male	Female
Managers	32	15	17
Full time Teachers (permanent and occupying a post)	333	157	176
Professional Non Teaching Staff	31	12	19
Support Staff	128	49	79
<b>Total Staff</b>	<b>524</b>	<b>233</b>	<b>291</b>

TEACHING STAFF 2009 - 2010	Total
Permanent	319
Non-Permanent, Full Time	
With a post	14
Without a post	98
Part-time Teachers	132
Chargé de cours	382 Reg/84 Cont Ed
Teaching Staff with PhDs	93
Teaching Staff with Masters	295

## COLLEGE ORGANIZATION

- Dialogue for Development community initiative covering: Applied Research Agenda, Staff and Student Mobility, International Education, Corporate Training Centre, Laurentian projects, Student support systems, Continuing Education and Adult Learning, and Core Pedagogy – Plan for I.T. delivery
- Internal Audit committee established by the Board of Directors.
- Reorganization of Continuing Education with Sylvie Lord assuming the new position of Director of Continuing Education Winter 2010
- Amalgamation of Library, Athletics (Sports Complex), Learning Centre, Math and Science Centre and Student Services into the Services for Students unit with Monique Magnan assuming Directorship of the new unit in Winter 2010. (Judy Macdonald assuming responsibility for Learning Centre, Math and Science Centre and Library as of Winter 2010)
- Reorganization of International Education, Student Mobility and Language School with Judy Macdonald becoming responsible for these administrative units.
- Alumni Relations Officer appointed on special project status. The Vanier College Alumni Association officially incorporated.

## EMPLOYEE AWARDS

### Teaching Excellence Award

Jock Mackay, Sociology and Humanities Department

### Vanier Above and Beyond the Call of Duty (ABCD) Employee Recognition Award

Serge Ostiguy, Service Department Technician

### Academic Coordinator Employee Recognition Award

Edward Awad, Coordinator of Biology Department

### Frontline Employee Recognition Award

Doreen Hamel, Receptionist for Student Services

### Innovation Award

Chris Hall, Coordinator Language School

### Vanier Important Person (V.I.P.) for the 2009-2010 Graduation Ceremony

Ian MacArthur, Physical Education Department (retired)

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Vanier will be innovative in the creation and management of its physical resources in order to provide a sustainable environment that is conducive to teaching and learning.

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## **PHYSICAL RESOURCES AND FACILITIES**

### **Renovations and Upgrades**

- Addition of 10 new viewing rooms and upgrading of 6 existing viewing rooms.
- Replacement of 235 computers with newer models and upgrading of all computers to Windows 7 operating system.
- Complete renovation of A-516 General Chemistry Lab including all new mechanical systems (HVAC, Electrical, Plumbing)
- Complete renovation of B-476 Physics Lab and new electrical work in B-431 Physics Lab.
- Complete renovation of A-407 Biology Lab including adjoining staff offices and prep room.
- Updating of A-443 Microbiology Lab and A-453 Human Biology Lab.
- Electrical transformations to N-458 Animal Health Lab.
- Creation of D-221 classroom-viewing room including HVAC system and renovation of D-505 classroom including installation of ceiling fans
- Upgrading of N-262 Business Administration and Commerce Resource room and C-140 Modern Languages Resource Center.
- Installation of self-adjusting clocks in all classrooms and offices.
- Upgrading of Communications Media Lab C-306 with iMac computers, digital video cameras, and corresponding software and equipment.
- Creation of D-200 student study area
- Creation of B-100 area student lounge environment
- Conversion of N-131 room to furnished student lounge
- Installation of two-way intercom boxes throughout the College.
- Additional outdoor lighting installed.
- Roof replacement on buildings E, Bookstore, and Boiler Room J.
- Exterior asphalt and cement sidewalk repairs
- Refurbishment of Carrefour and Rotunda
- Upgrading of emergency lighting system in Auditorium

## **SUSTAINABILITY**

- Environmental Assessment completed.
- Replacement of the majority of F12 neon to F8 neon lighting.
- Placement of recycling bins throughout the College and 4 large containers to store recycling waste.

## **LIBRARY SERVICES**

### **Bibliographic Instruction**

Over 5,000 students from 170 sections in both pre-university and career programs, and Continuing Education, attended 181 sessions.

### **Collection Numbers**

Circulation Total	14,972
Collection Total (Books & Media)	85,763

### **Material Added:**

Monographs	1,015
DVDs	127
VHSs	156

### **Database**

#### **ProQuest**

Research Library	280,180
CBCA	195,691
Canadian Newsstand	195,691

#### **EBSCO (9-day trials)**

Academic Search Complete	3,342
CINAHL	540
GreenFILE	238
Psychology and Behavioral Sciences Collection	1,339

**Eureka** 7,307

**Oxford Music Online** 5,534

**Repere** 4,406 sessions

**JSTOR** 24,802

#### **GALE**

Opposing Viewpoints	14,166
Literature Resource Center	2,166
Virtual Reference Library	20,029
Critical Thinking	10,675
Global Issues in Context	7,275
GREENR	4,016

### **Searches**

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 Vanier will maintain its financial health
 

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## Financial Information 2009-2010

<b>REVENUES</b>	<b>2009</b>	<b>2010</b>
Teaching	\$30,994,269	\$30,290,466
Teaching Support & Management of Material Resources	\$15,591,989	\$14,826,780
Debt Service and Financial Operations	\$0	\$34,692
Other Special Allocations	\$2,664,457	\$2,906,091
	\$49,250,715	\$48,058,029
Continuing Education/Summer School	\$5,569,926	\$4,122,302
Self-Financing Operations	\$3,309,794	\$3,114,735
	\$8,879,720	\$7,237,037
<b>Total</b>	<b>\$58,130,435</b>	<b>\$55,295,066</b>
<b>EXPENSES</b>		
Teaching	\$30,823,151	\$29,924,389
Teaching Support & Management of Material Resources	\$16,564,237	\$15,641,040
Debt Service and Financial Operations	\$49,344	\$10,398
Other Special Allocations	\$2,673,651	\$2,943,294
	\$50,110,383	\$48,519,121
Continuing Education/Summer School	\$3,956,038	\$3,593,989
Self-Financing Operations	\$2,916,069	\$2,790,208
	\$6,872,107	\$6,384,197
<b>Total</b>	<b>\$56,982,490</b>	<b>\$54,903,318</b>
<b>NET SURPLUS</b>	<b>\$1,147,945</b>	<b>\$391,748</b>
ACCUMULATED SURPLUS, BEGINNING OF YEAR	\$1,486,082	\$1,157,330
PRIOR-YEAR ADJUSTMENT-DUE TO ACCOUNTING REFORM	\$589,254	-\$62,996
SURPLUS FOR THE YEAR	\$1,147,945	\$391,748
<b>ACCUMULATED SURPLUS, END OF YEAR</b>	<b>\$3,223,281</b>	<b>\$1,486,082</b>

**VANIER COLLEGE FOUNDATION**

Through its funds the Foundation provides scholarships for academic excellence and bursaries for students experiencing financial difficulties, assists in the purchase of musical instruments and supports other activities aimed at enriching the learning environment at Vanier. The Annual Golf Tournament raised \$26,000 for the Foundation.

## Federal Re-Investment Program 2009-2010

OPERATING FUND	2009-2010	EXAMPLES OF PROJECTS CARRIED OUT
<b>AXIS 1</b>		
Contribute to the Economic Development of Quebec and its Regions	\$200,000	<ul style="list-style-type: none"> <li>• Application for the NSERC (Natural Sciences and Engineering Research Council of Canada) Certification</li> <li>• Establishment of partnership with the Laurentian regional municipalities.</li> <li>• Participation of 500 students in the international projects such as study trips to Malawi and student exchange in France.</li> </ul>
<b>AXIS 2</b>		
Adapt and enhance services for the new and present student population	\$550,000	<ul style="list-style-type: none"> <li>• Peer Tutoring programs for both Pre-University and Technology Programs including CLEO (Centre for Oral and Written Language).</li> <li>• Provided services to aboriginal students, students with learning disabilities and special needs students.</li> <li>• Series of workshops offered to Nursing students.</li> </ul>
<b>AXIS 3</b>		
Ensure the massive regeneration of teachers and enhance its role of frontline with the student population	\$607,500	<ul style="list-style-type: none"> <li>• Professional development workshops organized by the Academic Dean's Office.</li> <li>• Specific workshops offered to improve the oral communication skills in French for both teaching and non-teaching staff.</li> <li>• Pedagogical projects including Physics in-class tutoring, creation of a Social Science success guide and improving the learning skills of Technology at-risk students.</li> <li>• Information Technology support services to teachers to facilitate integration of teaching in their courses.</li> </ul>
<b>AXIS 4</b>		
Exploit the full potential of research, innovation and transfer of college	\$249,200	<ul style="list-style-type: none"> <li>• Development of the college website for all departments.</li> <li>• Access to periodicals and newspapers on-line.</li> <li>• Undertaking of research and development project to promote different types of research across the College.</li> <li>• Close link with industry was established in our technical programs.</li> <li>• Our I.T. Centre maintained computer and internet services with the increase of students using laptops connected to our WLAN services.</li> </ul>
<b>TOTAL</b>	<b>\$1,606,700</b>	



## Strategic Plan 2008-2013 – Developing a Strong International Presence

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Vanier will foster in its students a passion for global perspectives and provide the skills to enable them to work in an ever-changing international community.

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### **INTERNATIONAL PARTNERSHIPS AND AGREEMENTS**

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- Partnership with Institut Universitaire de Technologie of Velizy/Rambouillet and Institut Universitaire de Technologie de Troyes for the Business Administration program.
- Agreement of understanding with Kamuzu College of Nursing, University of Malawi and Vanier College.

### **INCREASED VISIBILITY**

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- Participation SOMECE's International Symposium on Information Technology in the Classroom (Mexico)
- Presentation about Environmental and Wildlife Management Program at the First International Conference on Sustainable and Green Tourism, Cairo University, Cairo Egypt.

### **INTERNATIONAL EDUCATION**

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- Continuation of the CIDA-supported project, Education for All, which sent seven selected students to Malawi, Africa for one month to help in local schools.

- Business Administration hosting 22 students from France. Funding from Cégep International for four students to complete internships in France.
- Partnership with Cégep André-Laurendeau to provide a bilingual program for students from France.
- Funding obtained from Cégep international for assessment to communities in Nicaragua for future student visits.
- Language School hosting of 40 exchange students from Barcelona to study English in Montreal
- Funding obtained from Cégep international for five music students to travel to Abenraa, Denmark.
- Architectural Technology students participation in Habitat for Humanity build in New Orleans.
- Funding obtained from Cégep international for two Nursing teachers to travel to the University of Malawi's Kamuzu College of Nursing
- Ministry of Education, Leisure and Sports (MELS), funding for six Vanier Modern Languages students to participate in an exchange with students from Germany.

## Strategic Plan 2008-2013 – Adult Education

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Vanier will offer services to adult learners to address their needs for lifelong learning

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In addition to offering a full complement of credit courses, LifeSkills courses, and Attestation d'études collégiales (AEC) programs, the Continuing Education Department expanded its curricular offerings. With two new Board of Directors – approved partnership agreements with Cégep de St-Laurent to develop an AEC program in English and French and to offer RAC services to Montreal area Anglophone hospital employees. The Prior Learning Assessment (PLAR) activities, now Recognition of Acquired Competencies (RAC) program, continued implementation.

The Language School was active in offering English and French Language courses and also established a Partnership with Commission Scolaire Marguerite-Bourgeoys to jointly market full-time course offerings, and with videotron to develop language courses for employees at their offices.

## BOARD OF DIRECTORS MEMBERSHIP 2009-2010

### **Ex-Officio**

*Gilbert Héroux\**,  
Director General  
*John McMahon*,  
Academic Dean

### **Parent Representatives**

*Kan Zhang*  
*Tukiso Muzondo*

### **Socio-Economic Representatives**

*James Kromida\**  
*Nathalie Cooke\**

### **Business Community Representatives**

*Giovanni (John) Di Schiavi*  
*Nicolangelo Piccirilli\**

### **School Board Representative**

*Paola Miniaci*

### **University Representative**

*Kevin Dobie*

### **Labour Market Partners**

*Jean-Marc Nolet*

### **Faculty Representatives**

*Hodé Erdogan\**  
*Judith Ingerman*

### **Non-Teaching Professional Representative**

*Rhena Moscovitch\**

### **Support Staff Representative**

*Burt Covit*

### **Student Representatives**

*Alex Greco*  
*Maria Loaiza\**

### **Careers and Technical Programs Alumni Representative**

*Amy Green*

### **Pre-University Programs Alumni Representative**

*Réal Thibault*

*\*Indicates Executive Com-  
mittee Members*

## ACADEMIC COUNCIL MEMBERSHIP 2009-2010

### **Faculty Representatives**

*Mohammad Abiri*, Faculty of  
Careers and Technical  
Programs  
*Ricardo Herrera*,  
Faculty of Careers and  
Technical Programs  
*Mike Besner*, Faculty of  
Science and General Studies  
*Marianne Lynch*, Faculty of  
Science and General Studies  
*Miles DeNora*, Faculty of  
Social Science, Commerce,  
Arts and Letters  
*Mathieu Sossoyan*, Faculty of  
Social Science, Commerce,  
Arts and Letters  
*Avi Goldberg*, Faculty at Large  
*Shirley Pettifer*,  
Faculty at Large  
*Valerie Broege*, Vanier College  
Teachers Association  
*Kim Kelly*, Vanier College  
Teachers Association

### **Administrator Representatives**

*Don Hetherington*  
*Linda MacPherson*,  
Association of Vanier College  
Administrators  
*John McMahon*,  
Academic Dean (ex officio)

### **Professional Staff Representatives**

*Marc Passucci*, Association of  
Vanier College Professionals  
*Carmine Rossignoli*,  
Association of Vanier College  
Professionals

### **Support Staff Representatives**

*Peter Labrinos*,  
Vanier College Support  
Personnel Association

### **Student Representatives**

*George Felemegos*, Vanier  
College Students' Association  
*Marie-Frances Nolasco*, Vanier  
College Students' Association

## APPENDIX



# APPENDIX

## CODE OF ETHICS AND PROFESSIONAL CONDUCT FOR BOARD MEMBERS

No ethical irregularities were brought to the attention of the Vanier College Board of Directors during 2009-2010.

VANIER COLLEGE OF GENERAL AND VOCATIONAL EDUCATION

### BY-LAW NO. 5

#### CODE OF ETHICS AND PROFESSIONAL CONDUCT FOR BOARD MEMBERS

Approved by the Vanier College Board of Directors, June 12, 2007

#### PREAMBLE

The rules of ethics and professional conduct stated in this document are in conformity with the Act to amend the Act respecting the Ministère du Conseil exécutif and other legislative provisions as regards standards of ethics and professional conduct. These provisions complement the rules of ethics and professional conduct already outlined in Articles 321 to 330 of the Quebec Civil Code (Appendix 2) and Articles 12 and 20.1 of the Colleges' Act. Public order legislative provisions, notably Articles 12 and 20.1 of the Colleges' Act, take precedence, in the case of conflict, over the provisions of this Code.

#### ARTICLE 1 - GENERAL PROVISIONS

##### 1.01 -Definitions

In this By-law the following expressions mean:

a) "Board Member":

A member of the Board of Directors of Vanier College of General and Vocational Education;

b) "Staff Board Member":

The Director General, the Academic Dean, as well as the two faculty members, one professional member and one support staff member of the Board of Directors of Vanier College of General and Vocational Education;

c) "Code":

The Code of Ethics and Professional Conduct for Board Members of Vanier College of General and Vocational Education.

##### 1.02 -Purpose

The purpose of this code of ethics is to establish rules of ethics and professional conduct governing the Board Members of Vanier College of General and Vocational Education in order to:

- maintain and build public confidence in the integrity, objectivity and transparency of the College's administration;
- allow members to exercise their mandate and carry out their duties with confidence, independence and objectivity for the better fulfillment of the College's mission;

##### 1.03 -Scope

This Code applies to Board members and, in the case of Article 2.03, to former members of the Board of Directors of the College.

#### ARTICLE 2 - DUTIES AND OBLIGATIONS OF BOARD MEMBERS

##### 2.01 - General

Each Board member carries out their duties with independence, integrity and good faith in the best interests of the College and for the realization of its mission. They shall act with prudence, diligence, honesty, loyalty and assiduity as would any reasonable and responsible person in similar circumstances.

##### 2.02 - Duties and Obligations While in Office

In the fulfillment of their obligations, Board members shall:

- i. respect the obligations laid down in the Colleges Act and the College's constituent charter and by-laws and act within the limits of the College's powers;
- ii. avoid placing themselves in situations that constitute a conflict between their personal interest, or that of the group or person who elected or nominated them and their duties and obligations as Board members;
- iii. be guarded in their comments, avoid attacks on other people's reputations and treat other Board members with respect;
- iv. not use College property for the personal benefit of themselves or others;
- v. not abuse their powers or use unduly their position to gain a personal benefit;
- vi. not directly or indirectly solicit or accept from a person who has dealings with the College an advantage or benefit of any kind;
- vii. not accept a gift, a token of appreciation or other advantages other than those customarily granted and of nominal value.

##### 2.03 -Duties and Obligations After Leaving Office

In the year following the termination of their mandate, former Board members shall:

- i. act in such a manner so as not to take any undue advantage of their former position on the Board of Directors;
- ii. not act on their own behalf or on behalf of others with respect to a process, a negotiation or any other dealings to which the College is a party. This rule does not apply to staff Board members with regard to their employment contract;
- iii. not use confidential or privileged information about the College for the personal benefit of themselves or others;

## **ARTICLE 3 - REMUNERATION**

### **3.01 -Prohibited Remuneration**

Board members are not entitled to any remuneration for the carrying out of their duties as Board members. Also, they shall not receive any remuneration from the College other than the reimbursement of expenses.

The above stipulation shall not prevent staff Board members from receiving their salary and other advantages foreseen in their employment contract.

## **ARTICLE 4 - CONFLICTS OF INTEREST**

### **4.01-Objective**

The following rules have been drafted to assist members in their understanding of conflict of interest situations and to establish administrative procedures for members in a conflict of interest situation to proceed in the best interests of the College.

### **4.02-General Principles**

A conflict of interest exists in any situation, either real, potential or perceived that, by objective standards, is of a nature to compromise or likely to compromise the independence and impartiality inherent in the duties of a member, or in a situation where a member seeks to use the nature of his office to receive an undue advantage for him/herself or for a third party.

### **4.03-Conflict of Interest Situations**

Every member of the Board except the Director General and the Academic Dean, who has a direct or indirect interest in an enterprise that places his/her personal interest in conflict with that of the college must, on pain of forfeiture of office, disclose his/her interest in writing to the Director General, abstain from voting on any matter concerning the enterprise and avoid influencing the decision relating to it. The member must, in addition, withdraw from a meeting while the matter is discussed or voted on.

Furthermore, a member of the staff of a college must, on pain of forfeiture of office, abstain from voting on any matter concerning his/her employment status, remuneration, fringe benefits and other conditions of employment, or those of the category of employees to which he belongs. The member must, in addition, after having had an opportunity to present his/her views withdraw from a meeting while the matter is discussed or voted on.

The second paragraph applies in the same manner to every staff member of the College, except the Director General and the Academic Dean, with respect to any matter concerning the remuneration, fringe benefits and other conditions of employment of other categories of employees". (R.S.Q., Chapter C-29, art. 12)

In no case may the Director General or the Academic Dean, on pain of forfeiture of office, have a direct or indirect interest in any enterprise that places his/her personal interest in conflict with that of the College. However, forfeiture shall not be incurred where such an interest devolves to him/her by succession or gift, provided that he/she renounces or disposes of it with dispatch". (R.S.Q., Chapter C-29, art. 20.1)

## **ARTICLE 5 - ADMINISTRATION OF THE CODE**

### **5.01-Responsibilities**

The Secretary General is responsible for:

- i. informing the members with respect to the contents and application of the Code;
- ii. advising the College and/or any member faced with a situation that is considered problematic;
- iii. investigating allegations of irregularity with respect to the Code and reporting findings to the Board of Directors;
- iv. if there are cases during the year, giving an annual report to the Board of Directors specifically outlining the number of cases treated and their follow-up, the infractions considered by the Disciplinary Committee, the decisions of and sanctions imposed by the Disciplinary Committee, as well as the name of members removed from office, suspended or reprimanded during the course of the year.

The Chairperson, or the Vice-Chairperson acting as Chairperson, is responsible for:

- i. should the need arise, ensuring that the Board of Directors appoints a minimum of three (3) Board Members to act as a Disciplinary Committee;
- ii. ii. investigating questions arising concerning the application of the Code and reporting findings to the Board of Directors;

### **5.02-Ad hoc Administration of the Code**

Questions arising concerning the application of the Code during meetings of the Board of Directors are subject to the rules of procedure for meetings of the Board, as outlined in By-law Number 1. The Chairperson shall rule on any ad hoc question or situation pertaining to the Code raised by a member during a meeting, including which members are eligible to debate and to vote on a question or resolution before the Board. The Chairperson has the power to intervene and to order that a member refrain from voting and withdraw from the meeting during the discussion and vote. The decision of the Chairperson is final.

### **5.03-Disciplinary Committee and Sanctions**

- i. When the Secretary General, after conducting an investigation, concludes that a member may have contravened the law, the by-laws and/or the Code, he/she advises the Board of Directors.
- ii. The Disciplinary Committee meets and decides on the validity of the case and any sanction to be imposed on a case by case basis.
- iii. The Disciplinary Committee notifies the member in writing of the alleged infraction(s), with reference to the relevant legislative or by-law provisions or those of the Code. The Disciplinary Committee, before imposing a sanction, must give the member thirty (30) days to state his/her case in writing and give him/her the chance to be heard.
- iv. The member, accused of an infraction of the Code constituting an urgent situation necessitating a speedy intervention or accused of a serious offence, may be provisionally relieved of his/her duties by the Chairperson.
- v. If, after hearing the member's case, the Disciplinary Committee concludes that a member has contravened the law, the by-laws or the Code it must so inform the member and the Board of Directors of the sanction imposed in writing. The only sanctions which may be imposed are a reprimand, a suspension or dismissal from office.



# VANIER

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