

<b>VANIER COLLEGE</b> ADMINISTRATIVE POLICIES AND PROCEDURES	<b>DEPARTMENT:</b>	Director General's Office
	<b>KEYWORDS:</b>	Environmental Policy
<b>SUBJECT:</b> VANIER COLLEGE ENVIRONMENTAL POLICY	<b>SUBJECT #:</b>	5
<b>DATE OF APPROVAL:</b> November 25, 2008	<b>U.B.R.#:</b>	7110
<b>DATE OF LAST REVISION:</b> New	<b>DATE TO BE REVIEWED:</b> 2013	Page 1 of 2

**PURPOSE:** To provide guidelines and objectives on environmental issues and sustainable development at Vanier College and to ensure that Vanier College becomes a "Green Facility" within its operational and pedagogical framework.

**PREAMBLE:**

Sustainable development is defined as development that "meets the needs of the present generation without compromising the ability of future generations to meet their own needs". This is very much like the seventh generation philosophy of the Native American Iroquois Confederacy. Chiefs were charged with bearing in mind the effects of their actions on their descendants for seven generations.

Vanier College has an obligation to meet the challenges of sustainability and to play a leading role in shaping the values of our students. This policy affirms the College's respect for the environment and reflects the College's commitment to our environment's improvement and protection. This policy provides a framework for future endeavors.

**GOALS:**

1. To promote the College community's awareness and understanding of environmental issues through dialogue and educational activities.
2. To improve the quality of the college environment.
3. To continuously improve environmental management practices so that they become more efficient.

**PROCEDURE:**

1. The Director General will ensure that an advisory committee, the Vanier College Advisory Committee on the Environment (VCACE), is created and addresses its mandate. The overall mandate of this committee will be to ensure the College's related practices and standards comply with the roles and responsibilities as described in the present policy.
2. The Academic Dean will promote the integration of Education Related to the Environment (ERE) into the curriculum of all programs, where appropriate and feasible, by:
  - a. ensuring the incorporation of the appropriate competencies and knowledge attributed to them into each program curriculum
  - b. providing appropriate resources, where available
  - c. considering the recommendations from College committees concerning the integration of the ERE
3. In all courses, wherever possible, faculty will encourage student dialogue and development of a critical conscience on environmental issues. Furthermore, departmental and/or program committees will participate in the integration of the ERE into their respective curricula and learning activities.
4. The College will provide employee training with respect to environmental issues.
5. Student Services will offer students educational and extra-curricular activities related to different environmental issues.

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6. Administrative Services will supervise the College's activities and practices related to environmental management. Specifically:
  - a. consider the ecological impact of the products and services to be purchased
  - b. consider environmental issues in the choice and use of energy sources and technology
  - c. follow a schedule of maintenance and continued improvement of equipment and facilities to minimize the environmental impact, for example, preventive cleaning and monitoring of the ventilation system on a regular basis; recycling of residual materials; and in maintaining our external environment, whenever possible, use products and methods that are respectful of the environment
  - d. continue efforts to reduce water consumption and protect its quality
7. The Environmental & Occupational Health and Safety Committee (EOHSC), in consultation with administrators, faculty, staff and students, will implement practices with respect to hazardous material, waste and air in order to ensure the safety of the College community and environment. Specifically, the committee will ensure that:
  - a. the purchase and use of hazardous materials is minimized and the College is using products with minimal toxicity
  - b. all personnel involved in the use or handling of hazardous products receive specific training regarding the products
  - c. the College complies with all legal requirements with respect to residual toxic and hazardous materials
  - d. the College takes the required measures to assure good air quality and complies with all legal requirements with respect air quality
8. Each of the College's unions and associations (Administrative, faculty, professional, support and student) will support environmental practices and activities with the purpose of sensitizing its respective members.
9. Purchasing Management will purchase products that are durable, re-usable, recyclable, and less toxic and generate less waste, when they are available and economically viable.
10. The VCACE, in communication with administrators, faculty, staff and students, will produce an annual Environmental Action Plan (EAP) and ensure its implementation. Specifically, the VCACE will:
  - a. contribute to the development and implementation of the environmental policy
  - b. submit an annual report of activities and future recommendations
  - c. recommend practices that support the Green College Certification requirements, which could be incorporated into the strategic plans of the various College departments
  - d. develop mechanisms to sensitize the members of the college community to environmental issues including the 4-R rules: Rethink, Reduce, Re-use, and Re-cycle
  - e. offer advice and assistance, as required, regarding the development of environmental-related training activities for the different groups of personnel
  - f. ensure that the VCACE is composed of the following persons, namely:
    - i. Academic Dean
    - ii. Director of Administrative Services
    - iii. Coordinator of Student Services
    - iv. Two (2) representatives from the Environmental Student Committee and or Student Association
    - v. Cadre responsible for Cleaning Services
    - vi. One (1) Support staff representative
    - vii. One (1) Professional representative
    - viii. Three (3) Faculty representatives (one per faculty)
    - ix. One (1) Sports Complex representative
    - x. One (1) Continuing Education Representative

The Committee will be free to invite additional individuals on an ad hoc basis.