

Career Enhancement à la carte Courses

Winter 2012

	SECTION	COURSE #
BUSINESS ADMINISTRATION		
INTRODUCTION TO BUSINESS	2609	410-121-VA
ACCOUNTING 1	2615	410-111-VA
BUSINESS COMPUTER APPLICATIONS <i>(Using Office 2007)</i>	2617	410-131-VA
BUSINESS LAW	2619	410-241-VA
ACCOUNTING 2	2621	410-211-VA
FINANCE	2623	410-905-VA
TAXATION	2625	410-907-VA
COMPUTERIZED ACCOUNTING (SIMPLY ACCOUNTING)	2627	410-908-VA
MARKETING	2629	410-909-VA
HUMAN RESOURCE MANAGEMENT & SUPERVISION	2631	410-321-VA
MANAGEMENT	2633	410-441-VA
STARTING A BUSINESS	2635	410-912-VA

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	SECTION	COURSE #
WEB & DATABASE PROGRAMMING		
UNDERSTANDING COMPUTERS (<i>USING OFFICE 2007</i>)	2653	420-122-VA
ADVANCED PROGRAMMING IN JAVA (JDK) (V.6)	2655	420-984-VA
DEVELOPING APPLICATIONS USING ORACLE (V.10G)	2657	420-987-VA
WEB PROGRAMMING	2659	420-999-VA
 OFFICE SYSTEMS TECHNOLOGY		
PROCESSING INFORMATION I (WORD)	2765	412-HSB-05
PROCESSING INFORMATION II (MS OFFICE)	2767	412-HSF-04
EXCEL	2769	412-HSC-04
BUSINESS COMMUNICATIONS (WRITTEN)	2771	412-HSE-VA
GRAPHICAL CREATION AND DIGITAL IMAGE EDITING I (ILLUSTRATOR)	2773	412-HSJ-03
GRAPHICAL CREATION AND DIGITAL IMAGE EDITING II (PHOTOSHOP)	2775	412-HSN-03
PAGE LAYOUT I	2777	412-HSM-05