

**ACADEMIC COUNCIL MEETING
MINUTES
Friday, December 2, 2016, 1:00 p.m., room F-216**

Present: Rick Braley, Jacob Dufresne, Marlene Eberhart, Dale Gallagher, Marie Gribbon, Kiraz Johannsen, Stefan Kuch, Peter Labrinos, Danielle Lafaille, Eric Lozowy, Maggie McDonnell, Stephen Newbigging, Diane Nyisztor, Zsafia Orszagh, Alena Perout, Julie Plante, Juliana Sandulovici-Delmar, Mohamed Tavakoli

Regrets: Lili Petrovic

Quorum: Yes

Invited: Isabelle Delisle, Jason Duheme, Serge Hould, Thomas Ingerman, Bruce Norton, Louise Robinson, Michael Sendbuehler

Others: Ali Ahmed, Patrick Bouwman, Eric Durling, Joanne Guay, Patti Kingsmill, Jacques Mainville, Janice Paquette, Mark Prentice

1. Welcome and Introductions

The Vice-chair welcomed everyone.

The Academic Dean also welcomed everyone and invited all to stay after the meeting to mingle.

2. Approval of the Agenda

The Vice-chair proposed changing the order of the agenda to allow sufficient time to cover items 5.i.b) *Grids* and 5.i.c) *2017-2018 Academic Calendar* as these items are time sensitive.

There were no objections.

Eric Durling requested that "Modification to the RREC" be added under *Varia*.

The agenda was approved by consensus with the above changes.

3. Approval of the Minutes of October 28, 2016.

It was moved by J. Plante and seconded by M. Eberhart to approve the October 28th 2016 minutes.

The minutes were approved by consensus.

5. Main Business

i. Items for Recommendation

b) Grids

Industrial Electronics

M. Sendbuehler introduced Louise Robinson and Jason Duheme who presented the revised Industrial Electronics (243.C0) grid to be implemented in the Fall of 2017.

The grid was revised in collaboration with the Math, Physics, Computer Science, and the General Education disciplines. It is student centered and responsive to the needs of the industry.

Louise Robinson remarked that once the proposed Program Management Policy is approved and implemented, it will be possible to make adjustments to the grid in a timely fashion to benefit the students.

J. Duheme and L. Robinson answered some questions from the Academic Council members and thanked all involved in the revision of the grid.

It was moved by M. McDonnell and seconded by S. Newbigging to recommend for Board approval the Industrial Electronics Technology (243.C0) grid as presented.

The motion was passed unanimously.

Music

Alena Perout gave some introductory remarks and turned the floor over to R. Braley.

R. Braley explained that the Music grids were revised to incorporate a ministerial change made to all Music programs permitting the programs, once again, to offer courses of less than 45 hours. Grids that bundled theory and lesson courses to create a 45 hour course were separated. R. Braley stated that the Professional Music grid presented more of a challenge.

It was moved by S. Newbigging and seconded by J. Plante to recommend for Board approval the revised pre-university Music (501.A0) grid as presented.

The motion was passed unanimously.

It was moved by J. Plante and seconded by M. McDonnell to recommend for Board approval the revised Professional Music and Song Techniques (551.AA Composition and Arrangement & 551.AB Performance) grids as presented.

The motion was passed unanimously.

R. Braley thanked the PSI Office, particularly Patti Kingsmill, for all the support.

Special Care Counselling

A. Perout presented the minor revisions to the Special Care Counselling (351.A0) grid proposed in an effort to reduce the drop and delay of General Education courses.

Isabelle Delisle added that the two French courses were moved to the beginning of the program to encourage continuity of learning with high school. Physical Education is delayed to second year. As Physical Education courses have fewer contact hours, offering the courses when the program becomes more demanding, will be beneficial.

It was moved by M. Eberhart and seconded by D. Gallagher to recommend for Board approval the revised Special Care Counselling (351.A0) grid as presented.

The motion was passed unanimously.

Office Systems Technology: Micropublishing and Hypermedia

M. Sendbuehler introduced Bruce Norton who presented the revised Office Systems Technology: Micropublishing and Hypermedia (412.AB) grid.

B. Norton explained that the grid was revised in an effort to:

- reflect the current expectations of the industry
- optimize collaboration across its disciplines
- promote the integration of learning
- incorporate authentic learning situations

B. Norton answered some questions from the Academic Council members and thanked the PSI Office for all the support.

It was moved by R. Braley and seconded by M. Gribbon to recommend for Board approval the revised Office Systems Technology: Micropublishing and Hypermedia (412.AB) grid as presented.

The motion was passed unanimously.

Computer Engineering Technology

M. Sendbuehler introduced Mohamed Tavakoli and Serge Hould.

They presented the revised Computer Engineering Technology (243.A0) grid that emphasizes the project-based approach. The grid was revamped to meet the needs of the industry.

S. Hould commented that the new program title “Computer Engineering Technology” is more suitable than the previous “Computerized Systems Technology.”

The Academic Dean clarified that the program name change request was sent to the Ministry; the new title still needs to be confirmed.

M. McDonnell observed that the French courses are not in the beginning of the program as is the case with the other program grids presented.

E. Lozowy responded that the Computer Engineering Technology grid has been under revision for more than two years, and the vision for general education sequencing is more recent.

It was moved by M. Gribbon and seconded by J. Plante to recommend for Board approval the revised Computer Engineering Technology (243.A0) grid as presented.

The motion was passed unanimously.

The Academic Dean thanked all involved in the revision of the program grids and commented that such collaboration benefits our students.

5. Main Business

i. Items for Recommendation

c) 2017-2018 Academic Calendar

T. Ingerman presented the 2017-2018 Academic Calendar. The start date for the Fall 2017 semester is August 21, 2017.

Some Academic Council members remarked that the make-up day for the Winter semester is late.

T. Ingerman stated that he would look into advancing the make-up day.

It was moved by E. Lozowy and seconded by R. Braley to accept the 2017-2018 Academic Calendar with consideration being given to changing the make-up day for the Winter semester earlier in the semester while considering all implications and constraints.

The motion was passed unanimously.

4. Business Arising from the Minutes

a) 2016-2017 Academic Council Standing Committees

Dean Lafaille thanked the executive of the VCTA for requesting clarification relevant to the standing committees. She suggested appointing a working group to look into the definitions of a standing committee and a working group. The definitions will be presented at the next Academic Council meeting.

Marc Prentice recommended consulting *Robert's Rules of Order*.

M. Gribbon inquired if, in the meantime, the standing committees will be active.

Dean Lafaille responded that the committees could continue with their work.

Janice Paquette stated that the VCTA was mainly concerned with the composition of the Policy Advisory Committee, especially since the revision of the IPESA is coming up.

It was moved by R. Braley and seconded by E. Lozowy to create a working group that will clearly establish the difference between a standing committee and a working group in terms of their mandate and membership.

The motion was passed with two abstentions.

The following members were appointed on this working group: E. Lozowy, D. Nyisztor, M. Eberhart

5. Main Business

i. Items for Recommendation

a) By-Law No. 3

The Vice-chair suggested limiting the discussion on this item to 15-20 minutes.

The Academic Council members agreed.

E. Lozowy stated that the VCTA expressed concern that the revisions to By-Law No. 3 were not presented to CRT.

He clarified that the mandate of the By-Law No.3 working group is to propose modifications to By-Law No. 3 to Academic Council. Thus, it is necessary to present the proposed modifications to Academic Council before going to CRT.

Eric Durling stated that the VCTA expected Eric Lozowy to attend the November 2016 CRT.

He formalized the invitation to E. Lozowy to attend CRT to discuss By-Law No. 3.

E. Lozowy proceeded to present the revisions. He stated that the proposed revisions incorporate local practice (i.e. the Chair delegates the responsibility of presiding at Academic Council meetings to the Vice-chair), conform to the College Law, and use clear and simple language.

The By-Law No. 3 working group will further revise the document to incorporate the changes suggested by Academic Council.

6. Reports, Announcements, and Correspondence

a) ECE Attestation – JEE.OK Version 2015

For the information of the Academic Council members, D. Gallagher presented the revised ECE Attestation to be offered in July 2017 at which time the 2001 version will be deactivated. She explained that several public colleges and Ministries collaborated to revise the document with CEGEP de Rivière-du-Loup taking the lead. Colleges offering this AEC have no alternative but to implement the 2015 version.

b) November 2016 Board of Directors Meeting

D. Lafaille provided the following highlights:

- 2015-2016 Financial Statements
The Financial statements show a deficit; expenses need to be reduced.
- Mutual Agreement Contracts for Mannequins
The tendering process was not successful. The Board signed a waiver to permit dealing directly with Gaumard.
- Sisters of Ste-Croix
A right of way was negotiated.

c) November 2016 Commission des affaires pédagogiques (CAP) Meeting

D. Lafaille stated that she will report on this item at the next meeting.

7. Varia

a) Modification to the RREC

E. Durling stated that one of the changes to the *Règlement sur le régime des études collégiales* (RREC) will allow different versions of a program amongst CEGEPS.

He will be sending a letter to Minister David to voice the concerns of the VCTA and will include a copy to the Board of Directors, Academic Council, and the Academic Dean.

8. Adjournment

It was moved by S. Newbigging and seconded by M. McDonnell to adjourn the meeting.

The Academic Council Chair and Vice-chair thanked all present.

The meeting adjourned at 3:50 p.m.

Respectfully submitted,
Olga Mardas