

**ACADEMIC COUNCIL MEETING
MINUTES
Friday, March 11, 2016, 1:00 p.m., room F-216**

Present: Matthew Basmadjian, Rick Braley, Stefan Kuch, Peter Labrinos, Danielle Lafaille, Eric Lamoureux, Eric Lozowy, Stephen Newbigging, Diane Nyisztor, Zsofia Orszagh, Lili Petrovic, Julie Plante, Kapilan Satkunanathan, Mohamed Tavakoli

Regrets: Dale Gallagher, Marya Grant, Marie Gribbon, Monique Magnan, Maggie McDonnell

Quorum: Yes

Non-Members: Antonietta Cocciolo, Thomas Ingerman, Andrew Gates, Patti Kingsmill, Alena Perout, Michael Sendbuehler

1. Welcome and Introductions

The Vice-Chair of Academic Council, D. Nyisztor, welcomed members and non-members and introduced a new VCSA member, Kapilan Satkunanathan, replacing Juliana S. Delmar.

2. Approval of the Agenda

It was moved by S. Kuch and seconded by E. Lamoureux to approve the agenda.
The agenda was approved by consensus.

3. Approval of the Minutes of January 29th, 2016.

It was moved by E. Lamoureux and seconded by E. Lozowy to approve the minutes of January 29, 2016.
The minutes were approved by consensus.

4. Business Arising from the Minutes

a) By-Law No. 3, The Academic Council

The Academic Dean inquired if the three members on the 2014-2015 By-Law No. 3 subcommittee were interested in serving on the current By-Law No. 3 ad-hoc committee. J. Plante and P. Labrinos expressed an interest. E. Lamoureux respectfully declined, and S. Newbigging volunteered to serve on the committee. The Academic Dean also appointed E. Lozowy who will convene the first meeting.

5. Main Business

a) Academic Policy Advisory Committee

The Academic Dean suggested organizing an Academic Policy Advisory Committee to be composed of three faculty members serving on Academic Council, a faculty dean, and a member of the IPDR team who will write the policies. Other members can be invited if needed.

The following will serve on this committee: E. Lozowy, D. Nyisztor, S. Newbigging, and R. Braley.

R. Braley inquired if the same members will continue in the new academic year given that some faculty members may not be part of Academic Council. Expectations are that the same members will continue.

E. Lozowy will call a meeting in April.

b) 2016-2017 Academic Calendar

T. Ingerman presented the proposed 2016-2017 Academic Calendar.

Discussion followed regarding the possibility of changing the midterm study break.

T. Ingerman replied that the designated period is the most ideal given that it is set at the midpoint of the semester.

The following changes were suggested:

- selecting a Wednesday other than March 22nd 2017 to replace a Monday schedule
- adding another Ped Day on August 17, 2016 (The August and January Ped days will be half days.)

It was moved by S. Newbigging and seconded by E. Lamoureux to recommend the 2016-2017 proposed Academic Calendar with the above-mentioned changes.

The motion passed. There was one abstention.

c) Nursing Grid

M. Sendbuehler, Faculty Dean of Careers and Technical Programs, presented a document highlighting the proposed changes to the Nursing grid in order to correct an error in the contact hours.

A. Cocciolo, Nursing Coordinator, added that the change will impact the H17 semester.

It was moved by E. Lamoureux and seconded by J. Plante to recommend the revisions to the Nursing Grid.

The motion passed unanimously.

d) Insurance and Financial Advisory Services Grid

M. Sendbuehler also presented the proposed changes to the Insurance and Financial Advisory Services grid. He stated that further changes will follow as a result of changes to the criteria by the AMF (*Autorité des marchés financiers*) and changes to the *devis*.

E. Lozowy added that in response to AMF recommendations, a greater number of Insurance-related courses were added to the earlier part of the program.

D. Lafaille emphasized that a consultant was hired to work on the changes, and A. Gates reassured the Academic Council members that the courses are better balanced.

It was moved by E. Lamoureux and seconded by S. Kuch to recommend the revisions to the Insurance and Financial Advisory Services Grid.

The motion passed unanimously.

e) Complementary Courses

A. Perout reported that the Complementary Courses Committee met on January 27th, 2016. It was determined to reduce the number of complementary course spaces. The reduction will affect the Arts, Languages, Communications, and OST disciplines and the double numbered courses in various Social Science disciplines.

The following Universal complementary courses were approved: *Indigenous Peoples* to be offered in the Fall 2016, *Sustainability in Action* to be offered in the Fall 2017, *Islamic Spain* to be offered in the Winter 2017. Computer Science will replace one of their older courses with a new course on gaming.

There was discussion relevant to the double numbered courses, particularly, the impact on the R score and the fact that it is not always possible to group these courses together to benefit students.

The proposals for the new courses will be presented to Academic Council at the next meeting.

6. Reports, Announcements and Correspondence

a) Board of Directors

D. Lafaille gave some highlights from the February 9th, 2016 Board meeting:

- Approval of revisions to the two sections of IPESA relevant to Student Absences for Religious Holy Days and Missed Assessments
- Approval of Micropublishing and Hypermedia Program Evaluation
- Approval of Bilingual DEC Grids
- Approval of By-Law No. 8, Academic Success
- Approval of revisions to two articles of By-Law No. 3, The Academic Council
- Approval of an increase in Student fees, By-Law No. 7
- Nomination to the SuperCamp Board of Directors
- Update on Library Renovations
- Update on High Fidelity Simulation Manikins
- Appointment of Officers and Directors to the Vanier College Scholarship and Bursary Fund
- Approval of graduate list

b) Joint Coordinators

The Joint Coordinators' Report to Academic Council was distributed electronically to the Academic Council members.

There were no questions.

c) Other Information

i. Admissions and Enrollment

T. Ingerman reported that 6,277 applications were received in the first round (Fall 2016), representing a slight increase. Dawson and John Abbott Colleges also experienced an increase. The SRAM *réseau* experienced a decrease of .9%

T. Ingerman further reported that as per an earlier announcement by the Director General, Vanier is over the *devis* at 116%. The student clientele needs to be reduced by at least 100 students this year. The reduction will affect Explorations and Social Science. Social Science furthest exceeds the *devis* in comparison to the other programs.

Dawson and John Abbott Colleges are also planning to reduce their student clientele.

D. Lafaille added that the Director General has asked the Ministry to increase the *devis*, but a response has not yet been received.

T. Ingerman also presented the Winter 2016 validated figures showing a slight increase.

ii. Ped Counsellor Tasks

E. Lozowy informed the Academic Council members that the role of the pedagogical counsellors is to counsel, support and inform teachers and managers. He added that, ideally, a college of Vanier's size needs to have six to seven pedagogical counsellors.

One of the goals of IPDR is to solidify the pedagogical counsellor team and to associate all the programs with a pedagogical counsellor.

d) College Network Information

D. Lafaille reported on the following:

- The Ministry of Education R-score revisions have been postponed to 2020.
- The CEEC information visit to Vanier has been postponed to 2017, and the audit has been postponed to 2019.
- The Ministry will be providing some financial assistance with the purchase of the high fidelity manikins.
- The Order of the Respiratory and Anaesthesia Technologists is reacting to a four-year DEC.
- The Ministry is still reviewing the *Projet Dual*. A call for projects has not yet been received.
- In a meeting with the FEDE, Madame David, Minister of Higher Education, expressed her desire to stay close to the Colleges. She intends to visit CEGEPS to witness the realities first hand.
- Vanier Nursing teacher, Melodie Hicks, has been awarded a 2016 Prix Florence by the Order of Nurses of Quebec (OIIQ).

7. Varia

8. Adjournment

The meeting adjourned at 3:40 p.m.

Respectfully submitted,

Olga Mardas