

**ACADEMIC COUNCIL MEETING
MINUTES
Friday, October 24, 2014, 1:00 p.m., room F-216**

Present: S. Bissonnette, R. Braley, B. Diner, D. Gallagher, M. Gribbon, P. Labrinos, E. Lamoureux, M. Magnan, Z. Orszagh, J. Pan, J. Plante, M. Ricci, P. Ross, N. Rudi, I. Stavrianos, A. Wong

Regrets: E. Lozowy, S. Newbigging, M. Rafuse

Non-Members: C. Hanrahan, O. Mardas, M. Sendbuehler

Welcome and Introductions

Julie Plante, Vice-chairperson, welcomed members and non-members to the meeting. Before approving the agenda, Julie announced that there is a special Council meeting next Tuesday, October 28.

1. Approval of the Agenda

The agenda was approved by consensus with the following additions:

- Under Business Arising from the Minutes, 3.d) *Academic Sector Goals 2014-2015*.
- Under Varia, 6.a) *New Anthropology Course* and 6.b) *Academic Council Agenda*.

2. Approval of the Minutes of October 3, 2014

The minutes were approved by consensus.

3. Business Arising from the Minutes

a) Academic Space Committee

Peter Ross said that the meeting with Julie, Marie and Eric Lozowy would take place soon.

b) Revision of By-law No. 3

Peter Ross announced that the revision is ongoing and the sub-committee will be meeting before each Council meeting on Fridays.

c) Fall 2014 Validated Enrollment

Peter Ross reported that there is approximately the same number of students enrolled this Fall 2014 (6,581) compared to last Fall 2013 (6,550). The course inscription is slightly less.

d) Academic Sector Goals 2014-2015

As part of the academic sector goals 2014-2015, Peter Ross explained that there is a need to clarify the notion of teachers' availability which was discussed with the VCTA. If full-time teachers wish to be unavailable during the 50-hour working period, they need an approval from their designated Faculty Dean.

Some members had questions on the specifics of this notion to which Peter clarified that the details will be available in written form. Peter also mentioned that this will be discussed at the next Joint Coordinators' meeting.

4. Reports, Announcements and Correspondence

a) Board of Directors

Peter Ross reported that the Board of Directors meeting scheduled on October 21 was moved to next Tuesday, October 28.

b) Joint Coordinators

Brandee Diner gave a report on the items that were discussed at the October 8th meeting of Joint Coordinators. The report is appended to these minutes.

One of the items on the report was the versatile classrooms, and Eric Lamoureux asked if there was a demand. Brandee replied that the demand is not what was expected as the community is not fully aware of the availability and the functions of these classrooms.

For additional information, the link for the Prezi presentation shown at the Joint Coordinators' meeting is available in Brandee's report.

c) Others

i. Fall 2014 Midterm Assessments

Peter Ross mentioned that October 21 was the deadline to submit the midterm assessment, and that the results will be available to students on Omnivox on October 27.

Nick Rudi asked what the teachers' submission percentage is for this semester. Peter replied that the percentage is not available; however, the responses have been fairly good.

ii. VCC Day

Peter Ross announced that the next VCC Day is on Thursday, January 15, 2015. Peter gave a brief overview of the event: the key note speaker will be Erin Millar, the schedule includes a Team Challenge and workshops.

iii. Strategic Plan

Peter Ross mentioned that the documents provided were also sent to the members of Joint Coordinators' Committee for information purposes. Peter added that it will also be sent out to the community for input.

5. Main Business

a) Library Renovations – Priorities and Goals

Caroline Hanrahan, Dean, Institutional & Pedagogical Development, Library & Research, presented the set of priorities and goals for the Library, previously presented to the librarians and the Faculty Deans.

Rick Braley asked if the computers will be accessed through the same location in the Library and in the IT centre. Caroline explained that the idea is to distribute computers throughout different areas in the Library. Furthermore, Caroline pointed out that laptop users will benefit from media centres that will be integrated into the Library, with additional laptops for rent. Caroline also mentioned there will be more power outlets available as there is an increasing amount of students with laptops.

Nick Rudi asked what the major deficiencies and structural issues were according to the architect's assessment. Caroline replied that access to the internet, accessibility, and quick exits were found to be

limited. Members also suggested adding the word “safe” in Priority 1 to highlight the importance of safety when restructuring the Library.

Ioannis Stavrianos asked what was meant by liveable space to which Caroline replied that lighting, seating arrangements, comfort, and flexibility are all part of a liveable space. Eric Lamoureux also asked if the IT classroom E-501 is under the purview of the Library and suggested creating another IT classroom as he finds it difficult to schedule several sessions for his classes. Susan Bissonnette commented that there are currently several cabinets with laptops and iPads in the Library that teachers can encourage their students to use.

6. Varia

a) New Anthropology Course

Eric Lamoureux inquired about a new anthropology course that was approved but has not been implemented. Michael Sendbuehler, Dean, Faculty of Careers and Technical Programs, mentioned that he had recently spoken to Wanda Kalina who suggested moving forward with the implementation of the course. Peter Ross said he will follow up on the process.

b) Academic Council Agenda

It was suggested that a close look at the agenda be taken by the Chair and Vice-chair in order to avoid Council meetings that are too short.

7. Adjournment

The meeting adjourned at 2:00 p.m.

Respectfully submitted,
Janelle Villanueva

Notes from Joints- October 8, 2014

Prepared by Brandee Diner for Academic Council

3. Business Arising

- **Scheduling of Committee Meetings**
 - Zsofia did a presentation on how to use Outlook
 - Intent is to help people use it to create committee meetings
 - Richard Klopp asks if we can incorporate Outlook into Omnivox
 - All users will need to input their schedules on Outlook in order for this to work
- **Update on registration**
 - Slightly bigger than last year but fewer course registrations
 - Validations coming up soon

4. New Buisness

- **Student Success Initiatives**
 - Cari Clough gave the same presentation as at Academic Council last week
 - Karl Laroche (and mumbling from others) brought up the point that student consent may be a problem and gave an example of a student who did not want to give her consent
 - Peter Ross and Tom Ingerman reiterate that this is a work in progress and feedback will be requested soon to tweak the program
- **Academic Sector Goals 2014-15**
 - Peter Ross gave a similar presentation as he did at AC on October 3, 2014
- **Versatile Classroom**
 - There are more and more active learning classrooms
 - Some teachers are getting them without requesting them and are surprised
 - First phase was N515, which is still available – teachers should request it if they are comfortable in that environment
 - Resulted in discussions of what the next phase should be – led to the versatile classroom
 - Money needs to be spent by end of 2014
 - Wednesday October 15; deadline for course info sheets
 - November 5 UB; versatile classroom showcase
 - Prezi.com- Eric Lozowy “active learning”
 - Members concerns regarding: new types of learning, having too much tech in the classrooms, maintenance and cleanliness of rooms, spending etc.
 - <http://prezi.com/iso-yvg0dmbc/versatile-classrooms/>

5. Reports

- Academic Council – no clarifications
- Faculty Reports – small name correction for FSSCAL
- Ped Day Activities- getting science students to universities for a visit; possibility of having a “ped day” for students as seen in de Lanaudière College?
- High School Outreach; videoconferencing with high schools in QC; going well but need more students to attend and talk about their transition from high school to CEGEP – big need for tech students, particularly from rural areas, send them to Jacky Vallée, can get community involvement work and references

- Midterm assessments- October 11th, module becomes active, October 21st last day, results available on the 27th
- Women in science – next Wednesday
- Women's history month- display of all names of the disappeared

6. Member's Concerns

- Social Science festival and other festivals come with concerns – i.e.: parking for guest speakers
- Motion concerning bookstore
- Concern about the changes in administration and the lack of information coming forth
- Edward Awad – concern about getting info from HR regarding teachers' statuses in order to create workloads